Michigan Department of Treasury 496 (02/06)

Auditing Procedures Report

| Issued under P.A. 2 of 1900, as amended and P.A. 71 of 1919, as amended. | | | | | | | | | | | |
|--|---------------|---|--|-------------------|-----------|--|--|--|--|--|--|
| Local Unit of Go | vernment Type | - | | Local Unit Name | County | | | | | | |
| l ' L | | | | City of Lake City | Missaukee | | | | | | |

| □County ⊠City □Tw | o | City of Lake City Missaukee |
|-------------------|--------------|--------------------------------------|
| Fiscal Year End | Opinion Date | Date Audit Report Submitted to State |
| March 31, 2008 | July 2, 2008 | August 4, 2008 |

We affirm that:

We are certified public accountants licensed to practice in Michigan.

We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).

- ຜູ້ ♀ Check each applicable box below. (See instructions for further detail.)
- 1. 🗵 🔲 All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
- 2. There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
- 3. 🗵 🔲 The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
- 4.

 The local unit has adopted a budget for all required funds.
- 5. 🗵 🗌 A public hearing on the budget was held in accordance with State statute.
- 6. 🗵 🔲 The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
- 7. 🗵 🗌 The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
- 8. 🗵 🔲 The local unit only holds deposits/investments that comply with statutory requirements.
- 9. 🗵 🔲 The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the *Bulletin for Audits of Local Units of Government in Michigan*, as revised (see Appendix H of Bulletin).
- 10.
 There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.
- 11. The local unit is free of repeated comments from previous years.
- 12. X The audit opinion is UNQUALIFIED.
- 13. \(\) The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
- 14. \(\) The board or council approves all invoices prior to payment as required by charter or statute.
- 15. 🗵 🔲 To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects.

| We have enclosed the following: | Enclosed | Not Required (enter a brief justification) | | | | | |
|--|-------------|--|----------------|-------|--|--|--|
| Financial Statements | \boxtimes | | | | | | |
| The letter of Comments and Recommendations | | | | | | | |
| Other (Describe) | \boxtimes | SAS 112 Letter and SAS 114 Letter | | | | | |
| Certified Public Accountant (Firm Name) | | Telephone Number | | | | | |
| Baird, Cotter and Bishop, P.C. | | 231-775-9789 | | | | | |
| Street Address | | City | State | Zip | | | |
| 134 W. Harris Street | | Cadillac | МІ | 49601 | | | |
| Authorizing CPA Signature | Pri | nted Name | License Number | | | | |
| Som Ht CPA | s | cott A. Hunter, C.P.A. | 1101009890 | | | | |

CITY OF LAKE CITY, MICHIGAN MARCH 31, 2008

Baird, Cotter and Bishop, P.C. CERTIFIED PUBLIC ACCOUNTANTS

134 WEST HARRIS STREET CADILLAC, MICHIGAN 49601 PHONE: 231-775-9789 FAX: 231-775-9749 www.bcbcpa.com

REPORT OF EXAMINATION

CITY OF LAKE CITY, MICHIGAN MARCH 31, 2008

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CITY OF LAKE CITY, MICHIGAN MARCH 31, 2008

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Baird, Cotter and Bishop, P.C. CERTIFIED PUBLIC ACCOUNTANTS

134 WEST HARRIS STREET CADILLAC, MICHIGAN 49601 PHONE: 231-775-9789 FAX: 231-775-9749 www.bcbcpa.com

July 2, 2008

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council City of Lake City, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Lake City, Michigan, as of and for the year ended March 31, 2008, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Lake City, Michigan's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Lake City, Michigan, as of March 31, 2008, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages iii through x and 39, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Lake City, Michigan's basic financial statements. The combining and individual fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

BAIRD, COTTER AND BISHOP, P.C.

Baird, Cotte & Bishop, P.C

MANAGEMENT'S DISCUSSION AND ANALYSIS

FOR FISCAL YEAR ENDED MARCH 31, 2008

Management's Discussion and Analysis

The management of the City of Lake City, Michigan ("the City") offers this narrative overview and analysis of the financial activities of the City for the fiscal year ended March 31, 2008. This management's discussion and analysis is intended to assist the reader in focusing on significant financial issues and to provide an overview of the City's financial activity.

Financial Highlights

Government-Wide

❖ The assets of the City exceeded its liabilities at the close of this fiscal year by \$3,828,275 (shown as *Net Assets*), representing an increase of \$65,507 over the previous fiscal year. Governmental Funds represented an increase of \$41,254, while Business-Type activities accounted for an increase of \$24,253.

Fund Level Financial Highlights

❖ As of March 31, 2008, the governmental funds of the City of Lake City reported combined ending fund balances of \$647,612, of which \$645,984 is unreserved and \$1,628 is reserved.

Long-Term Debt

❖ The City of Lake City is not obligated under any long-term debt as of March 31, 2008, other than the debt owed by the Component Unit.

Overview of the Financial Statements

The City of Lake City's financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements This report includes government-wide financial statements, required by GASB 34. The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business. These statements are calculated using full accrual accounting and more closely represent those presented by business and industry. The entire City's assets and liabilities, both short and long-term, are reported. As such, these statements include capital assets, net of related depreciation.

The Statement of Net Assets presents information on all of the City's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net

MANAGEMENT'S DISCUSSION AND ANALYSIS

FOR FISCAL YEAR ENDED MARCH 31, 2008

assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *Statement of Activities* presents information showing how the City's net assets changed during the fiscal year. All changes in net assets are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of these statements distinguish functions of the City that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or most of their costs through user fees and charges (business-type activities). Governmental activities of the City include general government, public safety, major and local streets, public works, culture and recreation. Business-type activities of the City include water and sewer utility services.

Fund Financial Statements

The fund level statements are reported on a modified accrual basis in that only those assets that are "measurable" and "currently available" are reported. Liabilities are recognized to the extent they are normally expected to be paid with current financial resources. There are three (3) basic types of funds: governmental funds, proprietary funds and fiduciary funds.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Each fund is operated similar to a completely separate entity, with its own set of balancing accounts. The City of Lake City uses fund accounting to ensure compliance with finance-related legal requirements. There are three basic types of funds: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provides a reconciliation to facilitate this comparison between governmental funds and governmental activities.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FOR FISCAL YEAR ENDED MARCH 31, 2008

Proprietary Funds Proprietary funds account for services for which the City charges its customers for the services they are provided. These charges can be to external customers or other agencies within the City. There are two types of proprietary funds:

- Enterprise funds are used to report business-like activities of the City. These activities intend to recover the full cost of the services through the fee charged to the customers. The City has two enterprise funds, which are the Water Fund and the Sewer Fund.
- Internal Service funds are the second type of proprietary funds. These funds provide services to other departments within the City. These funds allow the City to allocate costs of centralized services such as the City's vehicle and equipment fleet. The City has one internal service fund, which is the Equipment Fund.

Fiduciary Funds Fiduciary funds are used to account for resources held for the benefit of parties outside the government. These funds are not reflected in the government-wide financial statements because the resources of the funds are not available for supporting the City's programs.

Component Units The City's Financial Report includes reporting on separate legal entities for which the City has some level of financial responsibility. These funds are shown in a separate column. The City's component units include the Downtown Development Authority and the Downtown Development Authority 2000 Debt Retirement Fund.

Notes to the Financial Statements

The Notes to the Basic Financial Statements provide additional information that is essential to a complete understanding of the information provided in both the government-wide and the fund financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this report further presents Required Supplementary Information (RSI) that explains and supports the information presented in the financial statements.

Government-Wide Financial Analysis

The Statement of Net Assets is the first statement in the Government-Wide Financial Statements section of this document. This statement is useful for providing an indicator of the City's financial position over time. The Net Assets of the City are \$3,828,275 at March 31, 2008, meaning that the City's assets were greater than its liabilities by this amount. As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. A

MANAGEMENT'S DISCUSSION AND ANALYSIS

FOR FISCAL YEAR ENDED MARCH 31, 2008

comparison with the previous fiscal year is presented in order to show the change in Net Assets over the previous fiscal year.

City of Lake City Net Assets

| | Governmental | | | | Busines | ss-Type | Total Primary | | | | | |
|---|-----------------|------|-------------|------|------------|--------------|----------------------|------------|--------------|--|--|--|
| | Activi | ties | 1 | | Activ | vities | | Gover | nment | | | |
| | 2008 | | <u>2007</u> | | 2008 | <u>2007</u> | | 2008 | <u>2007</u> | | | |
| Assets | | | | | | | | | | | | |
| Current Assets | \$ 900,589 | \$ | 799,365 | \$ | 410,603 | \$ 321,368 | \$ | 1,311,192 | \$ 1,120,733 | 3 | | |
| Restricted Assets | 0 | | 0 | | 212,584 | 226,587 | | 212,584 | 226,581 | L | | |
| Non Current Assets | | | | | | | | | | | | |
| Capital Assets | 1,654,625 | | 1,629,013 | ; | 3,132,977 | 3,113,752 | | 4,787,602 | 4,742,765 | 5 | | |
| Less: | | | | | | | | | | | | |
| Accumulated Depreciation | (972,233) | | (892,544) | (| 1,466,086) | (1,393,381) | (| 2,438,319) | (2,285,925 | 5) | | |
| | | | | | | | | | | | | |
| Total Non Current Assets | 682,392 | | 736,469 | | 1,666,891 | 1,720,371 | | 2,349,283 | 2,456,840 | <u>) </u> | | |
| Total Assets | \$ 1,582,981 | \$ | 1,535,834 | \$: | 2,290,078 | \$ 2,268,326 | \$ | 3,873,059 | \$ 3,804,154 | <u> </u> | | |
| Liabilities | | | | | | | | | | | | |
| Current liabilities | \$ 40,704 | \$ | 34,811 | \$ | 4,080 | \$ 6,581 | \$ | 44,784 | \$ 41,392 | 2 | | |
| Net Assets | | | | | | | | | | | | |
| Invested in capital assets | 682,392 | | 736,469 | | 1,666,891 | 1,720,371 | | 2,349,283 | 2,456,840 |) | | |
| Restricted for Specific Purposes | 0 | | 0 | | 212,584 | 226,587 | | 212,584 | 226,581 | i | | |
| Unrestricted | 859,885 | | 764,554 | | 406,523 | 314,787 | | 1,266,408 | 1,079,341 | <u>l</u> | | |
| Total Net Assets | 1,542,277 | | 1,501,023 | | 2,285,998 | 2,261,745 | | 3,828,275 | 3,762,762 | 2 | | |
| Total Liabilities and Net Assets | \$ 1,582,981 | \$ | 1,535,834 | \$: | 2,290,078 | \$ 2,268,326 | \$ | 3,873,059 | \$ 3,804,154 | 1 | | |

The most significant portion of the City's Net Assets are cash and the investment in capital assets (e.g. land, buildings, equipment, infrastructure, and others), less any related debt that is outstanding that the City used to acquire or construct the asset. The City has \$1,266,408 in unrestricted Net Assets. These assets represent resources that are available for appropriation, but are limited by City policies regarding their use.

<u>CITY OF LAKE CITY</u>

MANAGEMENT'S DISCUSSION AND ANALYSIS

FOR FISCAL YEAR ENDED MARCH 31, 2008

The total net assets of the City increased \$65,507 in this fiscal year. Governmental type activities increased by \$41,254, while Business-type activities increased by \$24,253.

The following table illustrates and summarizes the results of the changes in the Net Assets for the City. The condensed information was derived from the Government-wide Statement of Activities.

City of Lake City Change in Net Assets

| | Governmental | | | Business-Type | | | | | Total Primary | | | |
|------------------------------------|--------------|-------------|-------|----------------------|------------|-------------|------|-------------|----------------------|-------------|------|-------------|
| | | Activ | ritie | | Activities | | | | | Gover | nme | |
| | | <u>2008</u> | | <u>2007</u> | | <u>2008</u> | | <u>2007</u> | | <u>2008</u> | | <u>2007</u> |
| Revenues | | | | | | | | | | | | |
| Program Revenues | | | | | | | | | | | | |
| Charges for Services | \$ | 117,030 | \$ | 81,384 | \$ | 364,427 | \$ | 334,535 | \$ | 481,457 | \$ | 415,919 |
| Operating Grants and Contributions | | 91,219 | | 84,559 | | 5,850 | | 18,250 | | 97,069 | | 102,809 |
| Capital Grants and Contributions | | 1,149 | | 0 | | 0 | | 0 | | 1,149 | | 0 |
| General Revenues | | | | | | | | | | | | |
| Property Taxes | | 313,519 | | 279,702 | | 0 | | 0 | | 313,519 | | 279,702 |
| State Shared Revenue | | 79,178 | | 84,012 | | 0 | | 0 | | 79,178 | | 84,012 |
| Unrestricted Investment Earnings | | 5,138 | | 4,973 | | 9,338 | | 10,104 | | 14,476 | | 15,077 |
| Other | | 5,870 | | 12,501 | | 0 | | 431 | | 5,870 | | 12,932 |
| Total Revenues | | 613,103 | | 547,131 | | 379,615 | | 363,320 | | 992,718 | | 910,451 |
| Expenses | | | | | | | | | | | | |
| Legislative | | 15,858 | | 15,940 | | 0 | | 0 | | 15,858 | | 15,940 |
| General Government, Administrative | | 190,912 | | 174,956 | | 0 | | 0 | | 190,912 | | 174,956 |
| Public Safety | | 32,370 | | 40,705 | | 0 | | 0 | | 32,370 | | 40,705 |
| Public Works | | 247,134 | | 215,728 | | 0 | | 0 | | 247,134 | | 215,728 |
| Culture and Recreation | | 79,381 | | 83,928 | | 0 | | 0 | | 79,381 | | 83,928 |
| Water | | 0 | | 0 | | 146,650 | | 178,298 | | 146,650 | | 178,298 |
| Sewer | | 0 | | 0 | | 208,712 | | 210,091 | | 208,712 | | 210,091 |
| Community and Economic Development | | 6,194 | | 8,594 | | 0 | | 0 | | 6,194 | | 8,594 |
| Total Expenses | | 571,849 | | 539,851 | | 355,362 | | 388,389 | | 927,211 | | 928,240 |
| Changes in Net Assets | | 41,254 | | 7,280 | | 24,253 | | (25,069) | | 65,507 | | (17,789) |
| NET ASSETS - Beginning of Year | | 1,501,023 | 1 | 1,493,743 | | 2,261,745 | 2 | 2,286,814 | | 3,762,768 | 3 | 3,780,557 |
| NET ASSETS - End of Year | \$ | 1,542,277 | \$ 1 | 1,501,023 | \$ | 2,285,998 | \$ 2 | 2,261,745 | \$ | 3,828,275 | \$ 3 | 3,762,768 |

MANAGEMENT'S DISCUSSION AND ANALYSIS

FOR FISCAL YEAR ENDED MARCH 31, 2008

Governmental Activities

During the fiscal year ended March 31, 2008, the City's net assets increased by \$41,254. GASB 34 requires the City to maintain a record of annual depreciation expense and the accumulation of depreciation expense over time. The net increase in accumulated depreciation expense is a reduction in net assets.

The most significant part of the revenue for all governmental activities of the City of Lake City comes from property taxes. The City levied 12.8501 mills for operating purposes. The City has designated the following: 8.59 mills for general operating; 1.48 mills for local street maintenance; 1.20 mills for fire protection; 0.50 mills for law enforcement; and 1.0801 mills for cemetery maintenance.

State shared revenue is collected by the State of Michigan and distributed to local governments by formula allocation of portions of the State sales tax and motor fuel and weight taxes. In 2008, the amount of state shared revenue received by the City trended downward as a whole, representing declining sales tax collections and discretionary reductions by the State in revenue sharing payments.

The City's governmental activities expenses are dominated by public works expenses that total 43.22% of total expenses. The City spent \$247,134 in fiscal year 2008 on public works expenses. General governmental represented the next largest expense at \$190,912 followed by culture and recreation at \$79,381.

Business-Type Activities

The City utilizes a Water Fund to account for its water operations. Revenue is collected from customers within the City. These charges for services totaled \$147,327 for 2008. Water operations experienced an \$8,580 increase in net assets.

The City utilizes a Sewer Fund to account for its sewer operations. Revenue is collected from customers within the City. These charges for services totaled \$217,100 for 2008. Sewer operations experienced a \$15,673 increase in net assets

Financial Analysis of the Government's Funds

Governmental Activities The focus of the City of Lake City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirement. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FOR FISCAL YEAR ENDED MARCH 31, 2008

At the end of the current fiscal year, the City of Lake City's governmental funds reported combined ending fund balances of \$647,612. Essentially, this entire amount constitutes unreserved fund balance. Approximately \$298,504 of the unreserved balance is designated for specific purposes by the City.

General Fund – The General Fund fund balance increased by \$9,653 which brings the fund balance to \$308,429. Of the fund balance, \$307,260 is unreserved while \$1,169 is reserved for prepaid expenditures.

Major Street Fund – The Major Street Fund increased its fund balance by \$15,310 which brings the fund balance to \$105,175. A large portion of this balance is designated for street improvements.

Local Street Fund – The Local Street Fund increased its fund balance by \$17,913 which brings the balance to \$88,416. A large portion of this balance is designated for street improvements.

The City designated 1.48 mills of its operating levy for local street improvements. This generated \$34,573 in tax related revenues during the current fiscal year.

Proprietary Fund The City's proprietary funds provide the same information as the government-wide statements.

Water Fund – The Water Fund ended the fiscal year with an increase in net assets of \$8,364. The unrestricted net assets increased \$16,159 and net assets invested in capital assets decreased by \$6,533.

Sewer Fund – The Sewer Fund ended the fiscal year with an increase in net assets of \$15,234. The unrestricted net assets increased \$74,922 and net assets invested in capital assets decreased by \$46,947.

Capital Assets and Debt Administration

Capital Assets. The City's investment in capital assets for governmental and business-type activities as of March 31, 2008 amounted to \$2,349,283 net of accumulated depreciation.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FOR FISCAL YEAR ENDED MARCH 31, 2008

Capital assets summarized below include any items purchased with a cost greater than \$5,000 individually and that have a useful life greater than one year.

City of Lake City Capital Assets as of March 31, 2008

| | Gov | vernmental | Bus | siness-Type | Tot | tal Primary | |
|-----------------------------------|-----|------------|-----|-------------|-----------|-------------|--|
| | A | ctivities | A | Activities | Governmen | | |
| Land and Land Improvements | \$ | 368,073 | \$ | 0 | \$ | 368,073 | |
| Construction in Progress | | 20,000 | | 0 | | 20,000 | |
| Buildings | | 279,928 | | 0 | | 279,928 | |
| Improvements Other than Buildings | | 13,500 | | 2,910,140 | | 2,923,640 | |
| Equipment, Furniture and Fixtures | | 444,577 | | 222,837 | | 667,414 | |
| Infrastructure | | 528,547 | | 0 | | 528,547 | |
| | | 1,654,625 | | 3,132,977 | | 4,787,602 | |
| Less Accumulated Depreciation | | 972,233 | | 1,466,086 | | 2,438,319 | |
| Net Capital Assets | \$ | 682,392 | \$ | 1,666,891 | \$ | 2,349,283 | |

The City is reconstructing a roof over the city hall during the 2007-2008 fiscal year.

Long-Term Debt. The City of Lake City currently has no long-term debt that the City is liable for.

Economic Condition and Outlook

The unemployment rate is still high in the State of Michigan and the State's shortfall in the budget means further reductions in state-shared revenues.

Factors such as this were considered in preparing the City's budgets for the 2008-09 fiscal year.

Request for Information

The financial report is designed to provide our citizens, customers, investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have any questions about this report or need any additional information, contact the City of Lake City at 115 W. John Street, Lake City, Michigan 49651.

STATEMENT OF NET ASSETS MARCH 31, 2008

| | | PRIMAR | | | | | | | |
|------------------------------------|------|-----------|----|-----------|----|-----------|-----------|---------|--|
| | | | | | | | | | |
| | GOVE | ERNMENTAL | | TYPE | | | COMPONENT | | |
| | AC | CTIVITIES | AC | TIVITIES | | TOTALS | | UNIT | |
| <u>ASSETS</u> | | | | | | | | | |
| Cash | \$ | 753,381 | \$ | 358,499 | \$ | 1,111,880 | \$ | 114,715 | |
| Receivables | | | | | | | | | |
| Taxes | | 32,538 | | 0 | | 32,538 | | 11,711 | |
| Accounts | | 5,361 | | 14,620 | | 19,981 | | 0 | |
| External Parties (Fiduciary Funds) | | 75,753 | | 3,715 | | 79,468 | | 0 | |
| Due from Other Governments | | 30,729 | | 0 | | 30,729 | | 71,335 | |
| Inventory | | 0 | | 31,164 | | 31,164 | | 0 | |
| Prepaid Expenses | | 2,827 | | 2,605 | | 5,432 | | 0 | |
| Total Current Assets | | 900,589 | | 410,603 | | 1,311,192 | | 197,761 | |
| RESTRICTED ASSETS | | | | | | | | | |
| Cash | | 0 | | 162,158 | | 162,158 | | 0 | |
| Special Assessment Receivable | | 0 | | 50,426 | | 50,426 | | 0 | |
| Total Restricted Assets | | 0 | | 212,584 | | 212,584 | | 0 | |
| CAPITAL ASSETS | | | | | | | | | |
| Land and Land Improvements | | 368,073 | | 0 | | 368,073 | | 630,538 | |
| Construction in Progress | | 20,000 | | 0 | | 20,000 | | 0 | |
| Buildings | | 279,928 | | 0 | | 279,928 | | 0 | |
| Improvements Other Than Buildings | | 13,500 | | 2,910,140 | | 2,923,640 | | 0 | |
| Machinery and Equipment | | 444,577 | | 222,837 | | 667,414 | | 0 | |
| Infrastructure | | 528,547 | | 0 | | 528,547 | | 0 | |
| | | 1,654,625 | | 3,132,977 | | 4,787,602 | | 630,538 | |
| Less Accumulated Depreciation | | 972,233 | | 1,466,086 | | 2,438,319 | | 217,277 | |
| Net Capital Assets | | 682,392 | | 1,666,891 | | 2,349,283 | | 413,261 | |
| TOTAL ASSETS | \$ | 1,582,981 | \$ | 2,290,078 | \$ | 3,873,059 | \$ | 611,022 | |

STATEMENT OF NET ASSETS MARCH 31, 2008

| | VERNMENTAL ACTIVITIES | BUSINESS TYPE ACTIVITIES TOTALS | | | | COMPONENT UNIT | | |
|---|--------------------------|---------------------------------------|----|-----------|----|-------------------|--|--|
| <u>LIABILITIES</u> | | | | | | | | |
| CURRENT LIABILITIES | | | | | | | | |
| Accounts Payable | \$ 12,141 | \$ 6,541 | \$ | 18,682 | \$ | 0 | | |
| Internal Balances | 6,689 | (6,689) | | 0 | | 0 | | |
| Accrued Expenditures | 5,597 | 4,228 | | 9,825 | | 0 | | |
| Accrued Interest | 0 | 0 | | 0 | | 5,515 | | |
| Due to Other Governments | 16,277 | 0 | | 16,277 | | 0 | | |
| Current Portion of Long-Term Debt | 0 | 0 | | 0 | | 25,000 | | |
| Total Current Liabilities | 40,704 | 4,080 | | 44,784 | | 30,515 | | |
| LONG-TERM LIABILITIES | | | | | | | | |
| Bonds Payable | 0 | 0 | | 0 | | 235,000 | | |
| Less: Current Portion | 0 | 0 | | 0 | | (25,000) | | |
| Total Long-Term Liabilities | 0 | 0 | | 0 | | 210,000 | | |
| TOTAL LIABILITIES | 40,704 | 4,080 | | 44,784 | | 240,515 | | |
| EQUITY Net Assets: | | | | | | | | |
| Invested in Capital Assets, Net of Related Debt | 682,392 | 1,666,891 | | 2,349,283 | | 178,261 | | |
| Restricted for Improvements | 0 | 212,584 | | 212,584 | | 0 | | |
| Unrestricted | 859,885 | 406,523 | | 1,266,408 | | 192,246 | | |
| TOTAL NET ASSETS | 1,542,277 | 2,285,998 | | 3,828,275 | | 370,507 | | |
| TOTAL LIABILITIES AND NET ASSETS | \$ 1,582,981 | \$ 2,290,078 | \$ | 3,873,059 | \$ | 611,022 | | |

STATEMENT OF ACTIVITIES YEAR ENDED MARCH 31, 2008

| | | | | PROGRAM REVENU | ES | NET (EXPENSE) REVENUE AND CHANGE IN NET ASSETS | | | | | | |
|------------------------------------|-------|----------------|----------|----------------|---------------|--|----|------------|---------------|--------------|------|----------------|
| | | | | | OPERATING | CAPITAL | | PRII | MARY GOVERNME | NT | | |
| | | | CHA | ARGES FOR | GRANTS AND | GRANTS AND | GO | VERNMENTAL | BUSINESS-TYPE | - | CON | MPONENT |
| FUNCTIONS/PROGRAMS | EX | PENSES | SERVICES | | CONTRIBUTIONS | CONTRIBUTIONS | A | ACTIVITIES | ACTIVITIES | TOTALS | UNIT | |
| PRIMARY GOVERNMENT | | | | | | | | | | | | |
| GOVERNMENTAL ACTIVITIES | | | | | | | | | | | | |
| Legislative | \$ | 15,858 | \$ | 0 | \$ 0 | \$ 0 | \$ | (15,858) | \$ 0 | \$ (15,858) | \$ | 0 |
| General Government | | 190,912 | | 21,540 | 0 | 0 | | (169,372) | 0 | (169,372) | | 0 |
| Public Safety | | 32,370 | | 0 | 2,394 | 0 | | (29,976) | 0 | (29,976) | | 0 |
| Public Works | | 247,134 | | 77,665 | 88,825 | 1,149 | | (79,495) | 0 | (79,495) | | 0 |
| Community and Economic Development | | 6,194 | | 16,580 | 0 | 0 | | 10,386 | 0 | 10,386 | | 0 |
| Culture and Recreation | | 79,381 | | 1,245 | 0 | 0 | | (78,136) | 0 | (78,136) | | 0 |
| Total Governmental Activities | | 571,849 | | 117,030 | 91,219 | 1,149 | | (362,451) | 0 | (362,451) | | 0 |
| BUSINESS-TYPE ACTIVITIES | | | | | | | | | | | | |
| Water Fund | | 146,650 | | 147,327 | 5,850 | 0 | | 0 | 6,527 | 6,527 | | 0 |
| Sewer Fund | | 208,712 | | 217,100 | 0 | 0 | | 0 | 8,388 | 8,388 | | 0 |
| Total Business-Type Activities | | 355,362 | | 364,427 | 5,850 | 0 | | 0 | 14,915 | 14,915 | | 0_ |
| TOTAL PRIMARY GOVERNMENT | \$ | 927,211 | \$ | 481,457 | \$ 97,069 | \$ 1,149 | | (362,451) | 14,915 | (347,536) | | 0 |
| COMPONENT UNIT | | | | | | | | | | | | |
| Downtown Development Authority | \$ | 49,624 | \$ | 0 | \$ 0 | \$ 0 | | 0 | 0 | 0 | | (49,624) |
| | GENE | ERAL REVE | NUES | | | | | | | | | |
| | Pro | perty Taxes | | | | | | 313,519 | 0 | 313,519 | | 68,424 |
| | Stat | e Shared Rev | enue | | | | | 79,178 | 0 | 79,178 | | 0 |
| | Unr | estricted Inve | estment | Earnings | | | | 5,138 | 9,338 | 14,476 | | 1,540 |
| | Oth | er | | | | | | 5,870 | 0 | 5,870 | | 0 |
| | T | otal General | Revenu | ies | | | | 403,705 | 9,338 | 413,043 | | 69,964 |
| | Chang | ge in Net Ass | ets | | | | | 41,254 | 24,253 | 65,507 | | 20,340 |
| | NET A | ASSETS - Be | eginning | g of Year | | | | 1,501,023 | 2,261,745 | 3,762,768 | | 350,167 |
| | NET A | ASSETS - En | d of Ye | ear | | | \$ | 1,542,277 | \$ 2,285,998 | \$ 3,828,275 | \$ | 370,507 |

BALANCE SHEET MARCH 31, 2008

| ASSETS | G | ENERAL FUND | | MAJOR STREET FUND | LOCAL STREET FUND | | | N-MAJOR FUNDS | <u>T</u> | OTALS |
|--|------------|----------------|----|-------------------------|-------------------------|--------|----|------------------|----------|---------|
| | | | | | | | | | | |
| Cash | \$ | 266,926 | \$ | 89,969 | \$ | 66,890 | \$ | 114,652 | \$ | 538,437 |
| Receivables | | | | | | | | 0 | | |
| Taxes | | 23,019 | | 0 | | 3,307 | | 6,212 | | 32,538 |
| Accounts | | 5,361 | | 0 | | 0 | | 0 | | 5,361 |
| Due from Other Funds | | 75,762 | | 939 | | 14,697 | | 25,029 | | 116,427 |
| Due from Other Governments | | 11,146 | | 14,970 | | 4,613 | | 0 | | 30,729 |
| Prepaid Expenditures | | 1,169 | | 86 | | 101 | | 272 | | 1,628 |
| TOTAL ASSETS | \$ | 383,383 | \$ | 105,964 | \$ | 89,608 | \$ | 146,165 | \$ | 725,120 |
| LIABILITIES AND FUND BALA | <u>NCE</u> | | | | | | | | | |
| <u>LIABILITIES</u> | | | | | | | | | | |
| Accounts Payable | \$ | 8,017 | \$ | 419 | \$ | 65 | \$ | 204 | \$ | 8,705 |
| Accrued Expenditures | | 5,124 | | 342 | | 17 | | 65 | | 5,548 |
| Due to Other Funds | | 44,618 | | 28 | | 952 | | 8 | | 45,606 |
| Due to Other Governments | | 16,277 | | 0 | | 0 | | 0 | | 16,277 |
| Deferred Revenue | | 918 | | 0 | | 158 | | 296 | | 1,372 |
| Total Liabilities | | 74,954 | | 789 | | 1,192 | | 573 | | 77,508 |
| FUND BALANCE Reserved for: | | | | | | | | | | |
| Prepaid Expenditures Unreserved: Designated for: | | 1,169 | | 86 | | 101 | | 272 | | 1,628 |
| Street Improvements | | 0 | | 105,089 | | 88,315 | | 0 | | 193,404 |
| Fire Protection | | 0 | | 0 | | 0 | | 61,048 | | 61,048 |
| Law Enforcement | | 0 | | 0 | | 0 | | 44,052 | | 44,052 |
| Undesignated | | 307,260 | | 0 | | 0 | | 40,220 | | 347,480 |
| Total Fund Balance | | 308,429 | | 105,175 | | 88,416 | | 145,592 | | 647,612 |
| TOTAL LIABILITIES | ф | 202 202 | ф | 105.064 | ¢ | 90.609 | φ | 146 165 | φ | 725 120 |
| AND FUND BALANCE | \$ | 383,383 | \$ | 105,964 | \$ | 89,608 | \$ | 146,165 | \$ | 725,120 |

RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS $\underline{\mathsf{MARCH}\ 31,2008}$

| Total Fund Balances for Governmental Funds | | \$ | 647,612 |
|--|---------------|----|-----------|
| Amounts Reported for Governmental Activities in the Statement of Net Assets are Different Because: | | | |
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. | | | |
| Land | \$ 19,500 | | |
| Land Improvements | 348,573 | | |
| Construction in Progress | 20,000 | | |
| Buildings | 279,928 | | |
| Improvements Other Than Buildings | 13,500 | | |
| Machinery and Equipment | 9,458 | | |
| Infrastructure | 528,547 | | |
| Accumulated Depreciation | (652,760) | • | 566,746 |
| Some assets are not available to pay for current period | | | |
| expenditures and therefore are deferred in the fund statements. | | | 1,372 |
| Internal service funds are used by management to charge costs of certain activities to individual funds. The assets and liabilities of the internal service fund are included in governmental activities | | | |
| in the Statement of Net Assets. | | | 326,547 |
| NET ASSETS OF GOVERNMENTAL ACTIVITIES | | \$ | 1,542,277 |

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

YEAR ENDED MARCH 31, 2008

| | GENERAL | MAJOR STREET | LOCAL STREET | NON- MAJOR | |
|------------------------------------|------------|-----------------|-----------------|---------------|------------|
| | FUND | FUND | FUND | FUNDS | TOTALS |
| <u>REVENUES</u> | | | | | |
| Taxes | \$ 213,623 | \$ 0 | \$ 34,573 | \$ 65,132 | \$ 313,328 |
| Licenses and Permits | 1,245 | 0 | 0 | 0 | 1,245 |
| State Grants | 82,556 | 58,514 | 26,933 | 2,394 | 170,397 |
| Charges for Services | 79,300 | 0 | 0 | 19,905 | 99,205 |
| Interest and Rents | 21,043 | 184 | 185 | 306 | 21,718 |
| Other Revenue | 5,570 | 1,149 | 300 | 0 | 7,019 |
| Total Revenues | 403,337 | 59,847 | 61,991 | 87,737 | 612,912 |
| EXPENDITURES | | | | | |
| Legislative | 15,858 | 0 | 0 | 0 | 15,858 |
| General Government | 172,065 | 0 | 0 | 33,090 | 205,155 |
| Public Safety | 0 | 0 | 0 | 31,916 | 31,916 |
| Public Works | 127,898 | 44,537 | 44,078 | 0 | 216,513 |
| Community and | ŕ | , | , | | ŕ |
| Economic Development | 6,194 | 0 | 0 | 0 | 6,194 |
| Culture and Recreation | 71,669 | 0 | 0 | 0 | 71,669 |
| m . 1 n | 202 604 | 11.525 | 44.070 | 65.006 | 5.45.205 |
| Total Expenditures | 393,684 | 44,537 | 44,078 | 65,006 | 547,305 |
| Excess (Deficiency) of Revenues | | | | | |
| Over Expenditures | 9,653 | 15,310 | 17,913 | 22,731 | 65,607 |
| OTHER FINANCING SOURCES (USES) | | | | | |
| Transfers In (Out) | 0 | 0 | 0 | 0 | 0 |
| Net Change in Fund Balance | 9,653 | 15,310 | 17,913 | 22,731 | 65,607 |
| FUND BALANCES - Beginning of Year | 298,776 | 89,865 | 70,503 | 122,861 | 582,005 |
| <u>FUND BALANCES</u> - End of Year | \$ 308,429 | \$ 105,175 | \$ 88,416 | \$ 145,592 | \$ 647,612 |

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES YEAR ENDED MARCH 31, 2008

| Net Change in Fund Balance - Total Governmental Funds | \$ 65,607 |
|--|--------------|
| Amounts reported for governmental activities are different because: | |
| Governmental funds report capital outlays as expenditures. However, in the statement | |
| of activities, the costs of these assets are allocated over their estimated useful lives | |
| and reported as depreciation in the statement of activities. | |
| Depreciation Expense | (50,998) |
| Capital Outlay | 20,000 |
| Revenues in the statement of activities that do not provide current financial | |
| resources are not reported as revenues in the funds. | |
| Change in personal property tax revenue deferred using the modified accrual | |
| method | 191 |
| Internal service funds are used by management to charge costs of | |
| certain activities to individual funds. The net revenue (expense) | |
| of the internal service fund is reported within the governmental activities. | 6,454 |
| CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES | \$ 41,254 |

CITY OF LAKE CITY, MICHIGAN PROPRIETARY FUNDS BALANCE SHEET MARCH 31, 2008

BUSINESS TYPE ACTIVITIES ENTERPRISE FUNDS MAJOR FUNDS

| | WATER | | SEWER | |
|-----------------------------------|-------|-----------|-----------------|--|
| <u>ASSETS</u> | | | | |
| CURRENT ASSETS | | | | |
| Cash | \$ | 110,157 | \$ 248,342 | |
| Accounts Receivable | | 5,803 | 8,817 | |
| Due from Other Funds | | 641 | 8,100 | |
| Inventory | | 31,164 | 0 | |
| Prepaid Expense | | 1,128 | 1,477 | |
| Total Current Assets | | 148,893 | 266,736 | |
| NONCURRENT ASSETS | | | | |
| RESTRICTED ASSETS | | | | |
| Cash | | 18,248 | 143,910 | |
| Special Assessments Receivable | | 9,819 | 40,607 | |
| Total Restricted Assets | | 28,067 | 184,517 | |
| CAPITAL ASSETS | | | | |
| Improvements Other Than Buildings | | 1,149,027 | 1,761,113 | |
| Machinery and Equipment | | 0 | 222,837 | |
| | | 1,149,027 | 1,983,950 | |
| Less Accumulated Depreciation | | 566,103 | 899,983 | |
| Net Capital Assets | | 582,924 | 1,083,967 | |
| Total Noncurrent Assets | | 610,991 | 1,268,484 | |
| TOTAL ASSETS | \$ | 759,884 | \$ 1,535,220 | |
| <u>LIABILITIES</u> | | | | |
| CURRENT LIABILITIES | | | | |
| Accounts Payable | \$ | 4,412 | \$ 2,129 | |
| Accrued Expenses | | 1,276 | 2,952 | |
| Due to Other Funds | | 27 | 61 | |
| Total Current Liabilities | | 5,715 | 5,142 | |
| NET ASSETS | | | | |
| Invested in Capital Assets | | 582,924 | 1,083,967 | |
| Restricted for Improvements | | 28,067 | 184,517 | |
| Unrestricted | | 143,178 | 261,594 | |
| Total Net Assets | | 754,169 | 1,530,078 | |
| TOTAL LIABILITIES AND NET ASSETS | \$ | 759,884 | \$ 1,535,220 | |

| TOTALS | INTERNAL SERVICE FUND |
|----------------------|--------------------------|
| \$ 358,499 14,620 | \$ 214,944 0 |
| 8,741 | 0 |
| 31,164 | 0 |
| 2,605 | 1,199 |
| 415,629 | 216,143 |
| 162,158 | 0 |
| 50,426 | 0 |
| 212,584 | 0 |
| | |
| 2,910,140 | 0 425 110 |
| 222,837 3,132,977 | 435,119 435,119 |
| 1,466,086 | 319,473 |
| 1,666,891 | 115,646 |
| 1,879,475 | 115,646 |
| \$ 2,295,104 | \$ 331,789 |
| | |
| \$ 6,541 | \$ 3,436 |
| 4,228 | 49 |
| 88 | 6 |
| 10,857 | 3,491 |
| | |
| 1,666,891 | 115,646 |
| 212,584 | 0 |
| 404,772 | 212,652 |
| 2,284,247 | 328,298 |
| \$ 2,295,104 | \$ 331,789 |

<u>CITY OF LAKE CITY, MICHIGAN</u> PROPRIETARY FUNDS

RECONCILIATION OF THE BALANCE SHEET OF PROPRIETARY FUNDS TO THE STATEMENT OF NET ASSETS MARCH 31, 2007

Total Net Assets - Total Proprietary Funds

\$ 2,284,247

Amounts reported for proprietary activities in the statement of net assets are different because:

Internal service funds are used by management to charge costs of certain activities to individual funds. The assets and liabilities of the internal service fund are allocated to governmental activities. This creates an internal balance referred to as the crossover amount which needs to be adjusted for.

1,751

NET ASSETS OF PROPRIETARY FUNDS

\$ 2,285,998

<u>CITY OF LAKE CITY, MICHIGAN</u>

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS YEAR ENDED MARCH 31, 2008

BUSINESS TYPE ACTIVITIES -ENTERPRISE FUNDS MAJOR FUNDS

| _ | WATER FUND | SEWER FUND | | |
|---------------------------|------------|------------|--|--|
| OPERATING REVENUES | \$ 147,327 | \$ 217,100 | | |
| OPERATING EXPENSES | | | | |
| Personal Services | 28,386 | 55,045 | | |
| Contracted Services | 23,348 | 11,268 | | |
| Retirement | 2,000 | 3,000 | | |
| Health and Life Insurance | 14,170 | 22,503 | | |
| Uniforms | 194 | 165 | | |
| Supplies | 886 | 4,044 | | |
| Gasoline and Oil | 0 | 0 | | |
| Legal Advertisements | 305 | 0 | | |
| Audit | 1,000 | 1,000 | | |
| Utilities | 22,141 | 21,105 | | |
| Repairs and Maintenance | 5,452 | 22,155 | | |
| Laboratory Analysis | 7,040 | 6,238 | | |
| Equipment Rental | 6,506 | 667 | | |
| Insurance | 8,493 | 10,993 | | |
| Continuing Education | 120 | 0 | | |
| Dues | 1,005 | 3,941 | | |
| Miscellaneous | 62 | 80 | | |
| Depreciation | 25,758 | 46,947 | | |
| Total Operating Expenses | 146,866 | 209,151 | | |
| Operating Income (Loss) | 461 | 7,949 | | |

| | INTERNAL | | | |
|---------------|--------------|--------|--|--|
| ΓOTALS | SERVICE FUND | | | |
| \$ 364,427 | \$ | 77,914 | | |
| | | | | |
| 83,431 | | 4,366 | | |
| 34,616 | | 314 | | |
| 5,000 | | 0 | | |
| 36,673 | | 2,266 | | |
| 359 | | 0 | | |
| 4,930 | | 4,201 | | |
| 0 | | 10,064 | | |
| 305 | | 0 | | |
| 2,000 | | 500 | | |
| 43,246 | | 0 | | |
| 27,607 | | 13,347 | | |
| 13,278 | | 0 | | |
| 7,173 | | 0 | | |
| 19,486 | | 9,455 | | |
| 120 | | 0 | | |
| 4,946 | | 0 | | |
| 142 | | 0 | | |
| 72,705 | | 28,691 | | |
| 356,017 | | 73,204 | | |
| 8,410 | | 4,710 | | |

<u>CITY OF LAKE CITY, MICHIGAN</u> <u>PROPRIETARY FUNDS</u>

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS YEAR ENDED MARCH 31, 2008

BUSINESS TYPE ACTIVITIES -ENTERPRISE FUNDS MAJOR FUNDS

| | WATER FUND | | SEWER FUND | |
|--|------------|---------|--------------|--|
| NONOPERATING REVENUES (EXPENSES) | | | | |
| Wellhead Protection Grant | | 5,850 | 0 | |
| Interest Revenue | | 2,015 | 2,435 | |
| Interest on Special Assessments | | 38 | 4,850 | |
| Total Nonoperating Revenues (Expenses) | | 7,903 | 7,285 | |
| Change in Net Assets | | 8,364 | 15,234 | |
| TOTAL NET ASSETS - Beginning of Year | | 745,805 | 1,514,844 | |
| TOTAL NET ASSETS - End of Year | \$ | 754,169 | \$ 1,530,078 | |

| | | IN | ITERNAL |
|----|-----------|-----|-----------|
| | TOTALS | SER | VICE FUND |
| | | | |
| | 5,850 | | 0 |
| | 4,450 | | 2,399 |
| | 4,888 | | 0 |
| | | | |
| | 15,188 | | 2,399 |
| | 23,598 | | 7,109 |
| | 2,260,649 | | 321,189 |
| \$ | 2,284,247 | \$ | 328,298 |

<u>CITY OF LAKE CITY, MICHIGAN</u> <u>PROPRIETARY FUNDS</u>

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS TO THE STATEMENT OF ACTIVITIES YEAR ENDED MARCH 31, 2008

| Net Change in Fund Net Assets - Total Proprietary Funds | \$ 23,598 |
|---|--------------|
| Amounts reported for proprietary activities in the statement of activities are different because: | |
| Internal service funds are used by management to charge costs of certain activities to individual funds. The net revenue (expense) of internal service fund is reported with governmental type activities. This creates an internal balance referred to as the crossover amount | |
| that needs to be adjusted for. | 655 |
| CHANGE IN NET ASSETS OF PROPRIETARY FUNDS | \$ 24.253 |

CITY OF LAKE CITY, MICHIGAN PROPRIETARY FUNDS STATEMENT OF CASH FLOWS YEAR ENDED MARCH 31, 2008

BUSINESS TYPE ACTIVITIES -ENTERPRISE FUNDS MAJOR FUNDS

| | WATER FUND | | SEWER FUND |
|---|------------|----------|------------|
| INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS | - | | _ |
| Cash Flows from Operating Activities: | | | |
| Cash Received from Customers | \$ | 150,154 | \$ 216,626 |
| Cash Received from Interfund Services | | | |
| Provided and Used | | 0 | 0 |
| Cash Payments to Suppliers for Goods and Services | | (95,353) | (108,886) |
| Cash Payments to Employees for Services | | (28,207) | (54,023) |
| Net Cash Provided (Used) by Operating Activities | | 26,594 | 53,717 |
| Cash Flows from Capital and Related Financing Activities: | | | |
| Acquisition and Construction of Capital Assets | | (19,225) | 0 |
| Wellhead Protection Grant | | 5,850 | 0 |
| Collections of Special Assessments | | 71 | 14,903 |
| Net Cash Provided (Used) for Capital and | | | |
| Related Financing Activities | | (13,304) | 14,903 |
| Cash Flows from Investing Activities: | | | |
| Interest Received | | 2,015 | 2,435 |
| Interest on Special Assessments | | 38 | 4,850 |
| Net Cash Provided (Used) by Investing Activities | | 2,053 | 7,285 |
| Net Increase (Decrease) in Cash | | | |
| and Cash Equivalents | | 15,343 | 75,905 |
| CASH AND CASH EQUIVALENTS - Beginning of Year | | 113,062 | 316,347 |
| <u>CASH AND CASH EQUIVALENTS</u> - End of Year | \$ | 128,405 | \$ 392,252 |

| | | INTERNAL | | | |
|--------|--------|----------|--------------|--|--|
| TOTALS | | SERV | SERVICE FUND | | |
| | | | | | |
| | | | | | |
| \$ 366 | 5,780 | \$ | 0 | | |
| | , | | | | |
| | 0 | | 77,914 | | |
| (204 | 1,239) | | (40,991) | | |
| (82 | 2,230) | | (4,884) | | |
| | | - | | | |
| 80,311 | | | 32,039 | | |
| | | - | | | |
| | | | | | |
| (19 | 9,225) | | (5,612) | | |
| 4 | 5,850 | | 0 | | |
| 14 | 1,974 | | 0 | | |
| | | | | | |
| | | | | | |
| 1 | 1,599 | | (5,612) | | |
| | | ' | | | |
| | | | | | |
| 2 | 1,450 | | 2,399 | | |
| 2 | 4,888 | | 0 | | |
| | | | | | |
| Ģ | 9,338 | | 2,399 | | |
| | | | | | |
| | | | | | |
| 91 | 1,248 | | 28,826 | | |
| | | | | | |
| 429 | 9,409 | | 186,118 | | |
| | | 1 | | | |
| \$ 520 |),657 | \$ | 214,944 | | |

CITY OF LAKE CITY, MICHIGAN PROPRIETARY FUNDS STATEMENT OF CASH FLOWS YEAR ENDED MARCH 31, 2008

BUSINESS TYPE ACTIVITIES -ENTERPRISE FUNDS MAJOR FUNDS

| | | IM BOILT CIUDS | | |
|--|------------|----------------|------------|--|
| | WATER FUND | | SEWER FUND | |
| RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITY | VITIES: | | | |
| Operating Income (Loss) | \$ | 461 \$ | 7,949 | |
| Adjustments to Reconcile Operating Income | | | | |
| To Net Cash Provided by Operating Activities | | | | |
| Depreciation | | 25,758 | 46,947 | |
| (Increase) Decrease in Current Assets | | | | |
| Accounts Receivable | | 3,468 | 3,929 | |
| Due from Other Funds | | (641) | (4,403) | |
| Inventory | | (2,547) | 0 | |
| Prepaid Expense | | (44) | (49) | |
| Increase (Decrease) in Current Liabilities | | | | |
| Accounts Payable | | (13) | (1,739) | |
| Other Accrued Expenses | | 179 | 1,022 | |
| Due to Other Funds | | (27) | 61 | |
| Total Adjustments | | 26,133 | 45,768 | |
| NET CASH PROVIDED (USED) BY | | | | |
| OPERATING ACTIVITIES | \$ | 26,594 \$ | 53,717 | |

| TOTALS | | INTERNAL SERVICE FUND | | |
|--------|-------------|--------------------------|--------|--|
| | | | | |
| | | | | |
| | | | | |
| \$ | 8,410 | \$ | 4,710 | |
| | | | | |
| | | | | |
| | 72,705 | | 28,691 | |
| | 7,397 | | 0 | |
| | (5,044) | | 0 | |
| | (2,547) | | 0 | |
| | (93) | | 54 | |
| | (1.752) | | (906) | |
| | (1,752) | | (896) | |
| | 1,201 34 | | (518) | |
| | 34 | | (2) | |
| | 71,901 | | 27,329 | |
| | | | | |
| \$ | 80,311 | \$ | 32,039 | |

<u>CITY OF LAKE CITY, MICHIGAN</u> <u>FIDUCIARY FUNDS</u>

STATEMENT OF FIDUCIARY NET ASSETS MARCH 31, 2008

| | AGENCY | |
|---|--------|-------------------|
| ASSETS Cash | | 310,604 |
| <u>LIABILITIES</u> | 4 | |
| Due to Other Governments Due to Other Funds | \$ | 231,136 79,468 |
| TOTAL LIABILITIES | | 310,604 |
| NET ASSETS | | 0 |
| TOTAL LIABILITIES AND NET ASSETS | \$ | 310,604 |

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The City of Lake City, Michigan, was incorporated under the laws of the State of Michigan and operates under an elected Mayor-Council form of government. As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Discretely presented component units on the other hand, are reported in a separate column in the combined financial statements to emphasize they are legally separate from the primary government. Each blended and discretely presented component unit has a March 31 year end.

BLENDED COMPONENT UNITS

The City has no blended component units.

DISCRETELY PRESENTED COMPONENT UNITS

<u>Downtown Development Authority (DDA)</u> – The DDA was established pursuant to the provisions of Act No. 197 of the Public Acts of Michigan 1975. The members of the governing board of the Downtown Development Authority are appointed by the City Council. The Authority's operational and capital budgets must be approved by the City Council.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially responsible.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

The government-wide focus is more on the sustainability of the City as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. The fund financial statements are similar to the financial statements presented in the previous financial reporting model.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, interest and special assessments associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Sales taxes collected and held by the state at year end on behalf of the government are also recognized as revenue. All other revenue items are considered to be measurable and available only when cash is received by the government.

The accounts of the City are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The City of Lake City reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

The *Major Street Fund* is used to account for the financial activity of the streets designated by the State of Michigan as major thoroughfares and for the maintenance contract of the state trunklines.

The *Local Street Fund* receives all local street money paid to the city by the State, accounts for all construction, maintenance, traffic services, and snow and ice control on all streets classified as local.

The City of Lake City reports the following major proprietary funds:

The *Water and Sewer Funds* account for the provision of water and sewer services to the residents of the City and certain adjacent areas. All activities related to such services are accounted for in the water and sewer system funds which are generally self-supporting. Primary financing is provided through user-charges.

Additionally the City of Lake City reports the following fund types:

The *special revenue funds* account for revenue sources that are legally restricted to expenditure for specific purposes (not including expendable trusts or major capital projects).

The *proprietary funds* are used to account for those operations that are financed and operated in a manner similar to private business or where the Council has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

The *internal service funds* account for operations that provide services to other departments or agencies of the government, or to other governments, on a cost-reimbursement basis.

Agency funds are custodial in nature and do not present results of operations or have a measurement focus. Agency funds are accounted for using the accrual basis of accounting. These funds are used to account for assets that the City holds for others in an agency capacity.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions involved. Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Water and Sewer Fund, and of the City's internal service funds are charges to customers for sales and services. Operating expenses for enterprise funds and for internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use the restricted resources first, then unrestricted resources as they are needed.

D. Assets, Liabilities and Equity

1. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from date of acquisition.

The City's investment policy conforms to state statutes.

The Investment policy of the City authorizes the following investments:

- a) Passbook Savings
- b) Negotiable Certificates of Deposit
- c) Nonnegotiable Certificates of Deposit
- d) Repurchase agreements backed by U.S. government or federal agency obligations.
- e) All bonds, securities and obligations of the Untied States or any of its agencies or instrumentality's
- f) Bankers acceptance of United States banks

2. Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

Advances between funds are offset by a fund balance reserve account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles. Property taxes attach as an enforceable lien on the property as of the date they are levied. State education taxes and county taxes are levied and due July 1, and become delinquent after September 14. City and the balance of county and school taxes are levied and due December 1, and become delinquent after February 14. Collections of school and county taxes and remittances of them are accounted for in the Current Tax Collection Fund. City property tax revenues are recognized when they become both measurable and available for use to finance City operations. Amounts which are not expected to be collected within sixty days are treated as deferred revenues.

The 2007 taxable valuation of the City of Lake City totaled \$26,209,469, on which ad valorem taxes levied consisted of 12.8501 mills for the City of Lake City operating purposes. These levies raised approximately \$336,791 for operating purposes and a portion of these taxes levied were captured by the Downtown Development Authority

3. Inventories and Prepaid Items

Inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of proprietary funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

4. Restricted Assets

Certain proceeds of enterprise fund special assessment bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants.

5. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of proprietary fund capital assets is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period.

Property, plant and equipment of the primary government, as well as the component units are depreciated using the straight line method over the following estimated useful lives:

| <u>ASSETS</u> | <u>YEARS</u> |
|------------------------------|--------------|
| Buildings | 50 |
| Building improvements | 20 |
| Public domain infrastructure | 50 |
| Vehicles | 10 |
| Equipment | 5-10 |

6. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are amortized over the life of the bonds using the effective interest method. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

7. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

8. Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

- 1. Prior to March 31, the City Superintendent submits to the City Council a proposed operating budget for all governmental funds for the fiscal year commencing the following April 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. Public hearings are conducted to obtain taxpayer comments.
- 3. Prior to March 31, the budget is legally enacted through passage of a budget ordinance. Budgets are submitted on a line-item basis but adopted by the Council on a major function basis.
- 4. All transfers of budget amounts between functions within the General Fund and any revisions that alter the total expenditures of any fund must be approved by the City Council. General Fund expenditures may not legally exceed budgeted appropriations at the major function level. Expenditures in all other governmental funds may not exceed appropriations at the total fund level.
- 5. Formal budgetary integration is employed as a management control device during the year for all governmental fund types.
- 6. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). All appropriations lapse at year end. Budgeted amounts are as originally adopted, or as amended by the City Council from time to time throughout the year.
- 7. Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the City because, at present, it is not considered necessary to assure effective budgetary control or to facilitate effective cash planning and control.

B. The City had no funds with expenditures in excess of appropriations for the year ended March 31, 2008.

III. <u>DETAILED NOTES ON ALL FUNDS</u>

A. Deposits and Investments

The City's deposits and investments are on deposit with Chemical Bank in Lake City, Michigan and Fifth Third Bank in Traverse City, Michigan.

Investment rate risk. The City will minimize Interest Rate Risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investing pools and limiting the average maturity in accordance with the City's cash requirements.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

Foreign currency risk. The City does not have a policy on this type of risk.

Credit risk. The City will minimize Custodial Credit Risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities listed in the City's investment policy; and pre-qualifying the financial institutions, brokers/dealers, intermediaries and advisors with which the City will do business in accordance with the City's investment policy.

Concentration of credit risk. The City will minimize Concentration of Credit Risk, which is the risk of loss attributed to the magnitude of the City's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

Custodial credit risk – deposits. In the case of deposits, this is the risk that in the event of a bank failure, the government's deposits may not be returned to it. As of March 31, 2008, \$763,755 of the City's bank balance of \$1,564,559 was exposed to custodial credit risk because it was uninsured and uncollateralized. As of the same date the discretely presented component unit's had exposure to custodial credit risk because \$14,715 of the bank balance of \$114,715 was uninsured and uncollateralized.

Custodial credit risk – investments. For an investment, this is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City currently has no investments.

A reconciliation of cash and investments follows:

| | PRIMARY GOVERNMENT | | | MPONENT UNITS |
|---|-----------------------|----------------------|----|------------------|
| Cash on Hand Carrying amount of Deposits | \$ | 125 1,584,517 | \$ | 0 114,715 |
| Total | \$ | 1,584,642 | \$ | 114,715 |
| Government-wide Statement of Net Assets Cash Restricted Assets - Cash Statement of Fiduciary Net Assets | \$ | 1,111,880 162,158 | \$ | 114,715 0 |
| Cash | | 310,604 | | 0 |
| Total | \$ | 1,584,642 | \$ | 114,715 |

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

B. Receivables

Receivables as of year end for the government's individual major funds and nonmajor, internal service, and fiduciary funds in aggregate, including the applicable allowances for uncollectible accounts are as follows:

| | | | Major | Local | Water | Sewer | | onmajor d Other | |
|-------------------|----|---------|--------------|-------------|--------------|--------------|----|--------------------|---------------|
| | (| General | Street | Street | Fund | Fund |] | Funds | Total |
| Receivables | | | | | | | | | |
| Taxes | \$ | 23,019 | \$ 0 | \$ 3,307 | \$ 0 | \$ 0 | \$ | 6,212 | \$ 32,538 |
| Accounts | | 5,361 | 0 | 0 | 5,803 | 8,817 | | 0 | 19,981 |
| Special | | | | | | | | | |
| Assessments | | 0 | 0 | 0 | 9,819 | 40,607 | | 0 | 50,426 |
| Intergovernmental | | 11,146 | 14,970 | 4,613 | 0 | 0 | | 0 | 30,729 |
| Receivables | \$ | 39,526 | \$ 14,970 | \$ 7,920 | \$ 15,622 | \$ 49,424 | \$ | 6,212 | \$ 133,674 |

By ordinance, the City can place substantially all of its delinquent receivables on the tax rolls as a lien against real property. As a result, its uncollectible accounts are virtually nil.

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in the governmental funds were as follows:

| | Deferred Revenue | | | | | |
|--------------------------------------|------------------|----------|-----|-------|----|-------|
| | Una | vailable | Une | arned | | Total |
| Delinquent property taxes receivable | | | | | | |
| General Fund | \$ | 918 | \$ | 0 | \$ | 918 |
| Local Street Fund | | 158 | | 0 | | 158 |
| Fire Fund | | 128 | | 0 | | 128 |
| Law Fund | | 53 | | 0 | | 53 |
| Cemetery Fund | | 115 | | 0 | | 115 |
| | \$ | 1,372 | \$ | 0 | \$ | 1,372 |

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

C. Capital Assets

Primary Government

| | Beginning Balance | | | Decreases | | nding alance |
|--|----------------------|--------|------|-----------|----|-----------------|
| Governmental Activities: | | | | | | |
| Capital Assets, Not Being Depreciated | | | | | | |
| Land | \$ 19,500 | \$ | 0 \$ | 0 | \$ | 19,500 |
| Construction in Progress | 0 | 20,00 | 00 | 0 | | 20,000 |
| Total Capital Assets, Not Being Depreciated | 19,500 | 20,00 | 00 | 0 | | 39,500 |
| Capital Assets, Being Depreciated | | | | | | |
| Buildings | 279,928 | | 0 | 0 | | 279,928 |
| Improvements other than Buildings | 13,500 | | 0 | 0 | | 13,500 |
| Land Improvements | 348,573 | | 0 | 0 | | 348,573 |
| Machinery and Equipment | 9,458 | | 0 | 0 | | 9,458 |
| Infrastructure | 528,547 | | 0 | 0 | | 528,547 |
| Total capital assets, being depreciated | 1,180,006 | | 0 | 0 | | 1,180,006 |
| Less Accumulated Depreciation For: | | | | | | |
| Buildings | 127,283 | 7,09 | 04 | 0 | | 134,377 |
| Improvements other than buildings | 3,117 | 90 | 00 | 0 | | 4,017 |
| Land Improvements | 176,553 | 17,35 | 3 | 0 | | 193,906 |
| Machinery and Equipment | 2,621 | 1,49 | 2 | 0 | | 4,113 |
| Infrastructure | 292,188 | 24,15 | i9 | 0 | | 316,347 |
| Total Accumulated Depreciation | 601,762 | 50,99 | 98 | 0 | | 652,760 |
| Total Capital Assets, Being Depreciated, Net | 578,244 | (50,99 | 8) | 0 | | 527,246 |
| Governmental Activities Capital Assets, Net | 597,744 | (30,99 | 3) | 0 | _ | 566,746 |
| Internal Service Fund Net Capital Assets | | | | | | 115,646 |
| Net Capital Assets per Statement of Net Assets | | | | | \$ | 682,392 |

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

Business-Type Activities:

| | Beginning Balance | Increases | Decreases | Ending Balance |
|--|----------------------|-------------|-----------|-------------------|
| Capital Assets, being depreciated | Darance | mercases | Decreases | Daranec |
| Improvements other than buildings | \$ 2,890,915 | \$ 19,225 | \$ 0 | \$ 2,910,140 |
| Machinery and Equipment | 222,837 | 0 | 0 | 222,837 |
| Total capital assets, being depreciated | 3,113,752 | 19,225 | 0 | 3,132,977 |
| Less accumulated depreciation for: | | | | |
| Improvements other than buildings | 1,245,059 | 60,981 | 0 | 1,306,040 |
| Machinery and Equipment | 148,322 | 11,724 | 0 | 160,046 |
| Total accumulated depreciation | 1,393,381 | 72,705 | 0 | 1,466,086 |
| Total capital assets, being depreciated, net | 1,720,371 | (53,480) | 0 | 1,666,891 |
| Business-type activities capital assets, net | \$ 1,720,371 | \$ (53,480) | \$ 0 | \$ 1,666,891 |

Depreciation expense was charged to functions/programs of the primary government as follows:

| Governmental activities: | |
|---|--------------|
| General Government | \$ 6,282 |
| Public Safety | 460 |
| Public Works, including depreciation of | |
| general infrastructure assets | 35,436 |
| Culture and Recreation | 8,820 |
| Total depreciation expense - governmental activities | \$ 50,998 |
| Business-type activities: | |
| Water Fund | \$ 25,758 |
| Sewer Fund | 46,947 |
| Total depreciation expense - business-type activities | \$ 72,705 |

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

Discretely Presented Component Units:

| | В | eginning | | | | | E | Ending |
|--|----|----------|-------|---------|------|-------|----|---------|
| |] | Balance | Inc | reases | Decr | eases | В | alance |
| Government-Type Activities: | | | | | | | | |
| Capital Assets, being depreciated | | | | | | | | |
| Improvements other than buildings | \$ | 630,538 | \$ | 0 | \$ | 0 | \$ | 630,538 |
| Less accumulated depreciation for: | | | | | | | | |
| Improvements other than buildings | | 185,750 | | 31,527 | | 0 | | 217,277 |
| Total capital assets, being depreciated, net | \$ | 444,788 | \$ (3 | 31,527) | \$ | 0 | \$ | 413,261 |

D. Interfund Receivables, Payables and Transfers

Individual fund interfund receivable and payable balances at March 31, 2008, were:

| | INTERFUND II | | | ERFUND |
|---------------------|--------------|---------|----|---------|
| <u>FUND</u> | | | PA | YABLES |
| General Fund | \$ | 75,762 | \$ | 44,618 |
| Major Street Fund | | 939 | | 28 |
| Local Street Fund | | 14,697 | | 952 |
| Fire Fund | | 12,215 | | 0 |
| Law Fund | | 5,372 | | 0 |
| Cemetery Fund | | 7,442 | | 8 |
| Equipment Fund | | 0 | | 6 |
| Water Fund | | 641 | | 27 |
| Sewer Fund | | 8,100 | | 61 |
| Tax Collection Fund | | 0 | | 79,468 |
| | \$ | 125,168 | \$ | 125,168 |

All remaining balances generally resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. All interfund balances outstanding at March 31, 2008, are expected to be repaid within one year.

As of March 31, 2008, there were no Interfund Transfers.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

Transfers are used to: (1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; (2) move receipts restricted to or allowed for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due; and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

E. Long-Term Debt

1. Primary Government

The City of Lake City does not have any debt outstanding at March 31, 2008.

2. Component Unit

The following is a summary of debt transactions of the City of Lake City's discretely presented component unit for the year ended March 31, 2008:

| |] | REVENUE |
|--------------------------------|----|----------|
| | | BONDS |
| Debt Payable at April 1, 2007 | \$ | 255,000 |
| New Debt Incurred | | 0 |
| Debt Retired | | (20,000) |
| Debt Payable at March 31, 2008 | \$ | 235,000 |

Debt payable at March 31, 2008, is comprised of the following issues:

\$350,000 Lake City Downtown Development Authority Bonds, bonds due in annual installments of \$25,000 to \$35,000 through May 1, 2015; interest at 5.45% to 5.75% due May 1, and November 1, of each year; this debt is serviced from tax revenues of the Lake City Downtown Development Authority with secondary security of the full faith and credit of the City

\$ 235,000

The annual requirements to amortize this debt as of March 31, 2008, are as follows:

| YEAR ENDING | COMPONENT | | | |
|-------------|-----------|--------|--|--|
| MARCH 31, | | UNIT | | |
| 2009 | | _ | | |
| PRINCIPAL | \$ | 25,000 | | |
| INTEREST | | 12,554 | | |
| TOTAL | | 37,554 | | |
| 2010 | | _ | | |
| PRINCIPAL | | 25,000 | | |
| INTEREST | | 11,185 | | |
| TOTAL | | 36,185 | | |

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

| 2011 | |
|-------------|------------|
| PRINCIPAL | 25,000 |
| INTEREST | 9,804 |
| TOTAL | 34,804 |
| 2012 | |
| PRINCIPAL | 30,000 |
| INTEREST | 8,270 |
| TOTAL | 38,270 |
| 2013 | |
| PRINCIPAL | 30,000 |
| INTEREST | 6,583 |
| TOTAL | 36,583 |
| 2014-2016 | |
| PRINCIPAL | 100,000 |
| INTEREST | 8,906 |
| TOTAL | 108,906 |
| GRAND TOTAL | |
| PRINCIPAL | 235,000 |
| INTEREST | 57,302 |
| TOTAL | \$ 292,302 |

F. Fund Balance Reserves and Designations

In order to comply with generally accepted accounting principles and meet certain legal requirements, the City has reserved fund balances/retained earnings in various funds. In addition, certain portions of unreserved fund balances/retained earnings have been designated for intended future uses. These reserves and designations are detailed in the following schedule:

| NET ASSETS Restricted | | |
|-----------------------------------|----------|---------|
| Water and Sewer Fund Improvements | \$ | 212,584 |
| FUND BALANCE | | |
| Reserved | | |
| General Fund | | |
| Prepaid Expenditures | \$ | 1,169 |
| Special Revenue Funds | | |
| Major Street Fund | | |
| Prepaid Expenditures | \$ 86 | |

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

| Local Street Fund | | |
|--|-----|---------|
| Prepaid Expenditures | 101 | |
| Cemetery Fund | | |
| Prepaid Expenditures | 258 | |
| Law Fund | | |
| Prepaid Expenditures | 14 | 459 |
| Component Units | | |
| Downtown Development Authority 2000 Debt | | |
| Retirement Fund | | |
| Debt Service | | 1,230 |
| | | |
| TOTAL FUND BALANCE/NET RESERVES | \$ | 2,858 |
| Unrecorned Designated | | |
| Unreserved-Designated | | |
| Special Revenue Funds | | |
| Major Street Fund | ф | 105,000 |
| Street Improvement | \$ | 105,089 |
| Local Street Fund | | |
| Street Improvement | | 88,315 |
| Fire Fund | | |
| Fire Protection | | 61,048 |
| Law Fund | | |
| Law Enforcement | | 44,052 |
| TOTAL FUND BALANCE DESIGNATIONS | \$ | 298,504 |

IV. OTHER INFORMATION

A. Statement of Cash Flows

For purposes of the statement of cash flows, the proprietary funds consider all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased, to be cash equivalents.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

B. Due from Other Governments

Amounts due from other governments consist of \$30,729 in state-shared revenues and other miscellaneous items.

C. Retirement Benefits

The City funds retirement benefits by making direct contributions to a SEP plan (Simplified Employee Pension). These accounts are the property of the employees and, therefore, are not treated as part of the City's reporting entity. The total pension cost for the year was \$10,000 and covered payroll was \$147,285.

D. Component Unit Disclosures

The following presents the condensed financial statements for the discretely presented component unit.

<u>Condensed Financial Statements - Discretely Presented Component Unit</u> Balance Sheet

| | DOWNTOWN DEVELOPMENT AUTHORITY FUND | |
|------------------------------------|--|---------|
| Assets | | |
| Current Assets | \$ | 198,991 |
| Liabilities | | |
| Current Liabilities | \$ | 1,230 |
| Fund Balance | | 197,761 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ | 198,991 |

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

Statement of Revenues, Expenditures, and Changes in Fund Balance

| | DEVE AU | VNTOWN ELOPMENT THORITY FUND |
|-------------------------------------|------------|---------------------------------------|
| Revenues | \$ | 69,964 |
| Expenditures | | |
| Debt Service | | 33,775 |
| Excess of Revenues Over | | |
| (Under) Expenditures | \$ | 36,189 |
| Other Financing Sources (Uses) | | |
| Transfers In | \$ | 33,775 |
| Transfers Out | | 33,775 |
| Total Other Financing | | |
| Sources (Uses) | \$ | 0 |
| Excess (Deficiency) of Revenues and | | |
| Other Sources Over Expenditures | | |
| and Other Sources (Uses) | \$ | 36,189 |
| Fund Balance - Beginning of Year | | 161,572 |
| Fund Balance - End of Year | \$ | 197,761 |

E. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees' and natural disasters. The City carries commercial insurance for casualty, workers' disability compensation, employee health and accident insurance.

F. Lake Missaukee Area Fire Authority

The Lake Missaukee Area Fire Authority is a joint venture by and between the City of Lake City and the townships of Caldwell, Forest, Lake, Pioneer, and Reeder. This joint venture was created to provide fire protection for the listed governments. Each municipality pays as annual base amount equal to one-half of one mill of taxable value of the real property located in the areas of the municipality covered by this agreement. In addition, the City pays for each fire run within the City.

NOTES TO FINANCIAL STATEMENTS MARCH 31, 2008

For the year ended March 31, 2008, the City contributed a total of \$11,906 to the Fire Authority.

The following financial information was taken from the Fire Authority's March 31, 2007 audited financial statements.

| Total Assets | \$ 591,487 |
|---------------------------------------|---------------|
| Total Liabilities | 60,835 |
| Investment in Capital Assets | 496,001 |
| Net Assets Invested in Capital Assets | |
| Net of Related Debt | 435,166 |
| Net Assets - Unrestricted | 95,486 |
| Total Revenues | 161,423 |
| Total Expenses | 139,961 |
| Change in Net Assets | 21,462 |

The Lake Missaukee Area Fire Authority's total liabilities can be broken down as follows:

Loan Payable \$ 60,835

A copy of these audited financial statements may be obtained upon request from the Fire Authority Treasurer.

G. Sale of Future Revenues

For several years, the City has sold its rights to delinquent real property tax revenues and related late payment penalties to the Missaukee County treasurer. For the 2007 tax roll the City received a lump sum payment of \$27,384 for general operating tax revenues. These amounts represent 100% of the present value of the delinquent real property tax revenues. In exchange for these payments, the county is allowed to keep delinquent taxes collected plus the late payment penalties charged. If the county is ultimately unable to collect any of these delinquent taxes, the City will have to repay the county.

CITY OF LAKE CITY, MICHIGAN REQUIRED SUPPLEMENTARY INFORMATION BUDGETARY COMPARISON SCHEDULE MAJOR GOVERNMENTAL FUNDS

| | | | ENERAL FU | ND | | | | STREET F | FUND | | L STREET I | FUND |
|------------------------------------|----|---------------------------------------|---------------------|----|---------------------------------------|-----------|-----|----------|-------------|----------------|------------|----------------|
| | | RIGINAL | FINAL BUDGET | | A CTULA I | ORIGINAL | | FINAL | A CITILIA I | ORIGINAL | FINAL | A CITILA I |
| DEVIENTIEC | | BUDGET | BUDGET | | ACTUAL | BUDGET | 1 | BUDGET | ACTUAL | BUDGET | BUDGET | ACTUAL |
| <u>REVENUES</u> Taxes | \$ | 104 602 | \$ 179,003 | Φ | 212 622 | ¢ (| . Ф | 0 | Φ 0 | \$ 29.911 | ¢ 20.011 | ¢ 24.572 |
| Licenses and Permits | Ф | 184,603 1,000 | \$ 179,003 1,000 | Э | 213,623 1,245 | \$ (| | 0 | \$ 0 | \$ 29,911 0 | \$ 29,911 | \$ 34,573 0 |
| State Grants | | 80,000 | 83,000 | | 82,556 | 48,000 | | 53,000 | 58,514 | 25,000 | 25,000 | 26,933 |
| Charges for Services | | 43,700 | 72,000 | | 79,300 | 40,000 | | 33,000 | 36,314 | 23,000 | 23,000 | 20,933 |
| Interest and Rents | | 17,600 | 16,750 | | 21,043 | 100 | | 100 | 184 | 100 | 100 | 185 |
| Other Revenue | | | 8,700 | | | 100 | | | | 0 | 0 | |
| Other Revenue | | 14,200 | 8,700 | | 5,570 | | ' | 0 | 1,149 | | 0 | 300 |
| Total Revenues | | 341,103 | 360,453 | | 403,337 | 48,100 |) | 53,100 | 59,847 | 55,011 | 55,011 | 61,991 |
| EXPENDITURES | | | | | | | | | | | | |
| Legislative | | 16,650 | 16,550 | | 15,858 | (|) | 0 | 0 | 0 | 0 | 0 |
| General Government | | 148,990 | 260,135 | | 172,065 | (|) | 0 | 0 | 0 | 0 | 0 |
| Public Works | | 107,500 | 132,760 | | 127,898 | 45,525 | | 50,600 | 44,537 | 46,755 | 47,895 | 44,078 |
| Community and Economic Development | | 9,440 | 7,250 | | 6,194 | (|) | 0 | 0 | 0 | 0 | 0 |
| Culture and Recreation | | 191,310 | 76,365 | | 71,669 | (|) | 0 | 0 | 0 | 0 | 0 |
| | | · · · · · · · · · · · · · · · · · · · | , | | , , , , , , , , , , , , , , , , , , , | - | | | - | | | |
| Total Expenditures | | 473,890 | 493,060 | | 393,684 | 45,525 | | 50,600 | 44,537 | 46,755 | 47,895 | 44,078 |
| Excess (Deficiency) of Revenues | | | | | | | | | | | | |
| Over Expenditures | | (132,787) | (132,607) | | 9,653 | 2,575 | : | 2,500 | 15,310 | 8,256 | 7,116 | 17,913 |
| Over Expenditures | | (132,707) | (132,007) | | 9,033 | 2,375 | ' | 2,300 | 15,510 | 6,230 | 7,110 | 17,913 |
| OTHER FINANCING SOURCES (USES) | | | | | | | | | | | | |
| Transfers In (Out) | | 0 | 0 | | 0 | (|) | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | | | | |
| Net Change in Fund Balance | | (132,787) | (132,607) | | 9,653 | 2,575 | | 2,500 | 15,310 | 8,256 | 7,116 | 17,913 |
| | | | | | | | | | | | | |
| FUND BALANCE - Beginning of Year | | 298,776 | 298,776 | | 298,776 | 89,865 | | 89,865 | 89,865 | 70,503 | 70,503 | 70,503 |
| FUND BALANCE - End of Year | \$ | 165,989 | \$ 166,169 | \$ | 308,429 | \$ 92,440 | \$ | 92,365 | \$ 105,175 | \$ 78,759 | \$ 77,619 | \$ 88,416 |

MAJOR GOVERNMENTAL FUNDS

GENERAL FUND

The General Fund is the operating fund of the City. It is used to account for the resources devoted to finance the services traditionally associated with local government, except those activities that are required to be accounted for in another fund. Transactions are recorded on the modified accrual basis.

MAJOR STREET FUND

The Major Street Fund accounts for the financial activity of the streets designated by the State of Michigan as major thoroughfares and for the maintenance contract of the state trunklines.

LOCAL STREET FUND

The Local Street Fund receives all local street money paid to the City by the State, accounts for all construction, maintenance, traffic services, and snow and ice control on all streets classified as local.

GENERAL FUND COMPARATIVE BALANCE SHEET

MARCH 31,

| ASSETS | | |
|------------------------------------|------------|------------|
| | 2008 | 2007 |
| Cash | \$ 266,926 | \$ 294,982 |
| Accounts Receivable | 5,361 | 3,946 |
| Taxes Receivable | 23,019 | 25,884 |
| Due from Other Funds | 75,762 | 126 |
| Due from Other Governments | 11,146 | 12,115 |
| Prepaid Expenditures | 1,169 | 1,145 |
| TOTAL ASSETS | \$ 383,383 | \$ 338,198 |
| LIABILITIES AND FUND BALANCE | | |
| <u>LIABILITIES</u> | | |
| Accounts Payable | \$ 8,017 | \$ 5,483 |
| Accrued Expenditures | 5,124 | 3,244 |
| Due to Other Funds | 44,618 | 15,673 |
| Due to Other Governments | 16,277 | 14,223 |
| Deferred Revenue | 918 | 799 |
| Total Liabilities | 74,954 | 39,422 |
| FUND BALANCE | | |
| Reserved for Prepaid Expenditures | 1,169 | 1,145 |
| Unreserved | 307,260 | 297,631 |
| Total Fund Balance | 308,429 | 298,776 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ 383,383 | \$ 338,198 |

GENERAL FUND

$\frac{\text{SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE}}{\text{BUDGET AND ACTUAL}}$

| | 20 | 2007 | |
|------------------------------------|------------|------------|------------|
| | BUDGET | ACTUAL | ACTUAL |
| REVENUES | | | |
| Taxes | \$ 179,003 | \$ 213,623 | \$ 195,269 |
| Licenses and Permits | 1,000 | 1,245 | 1,970 |
| State Grants | 83,000 | 82,556 | 84,012 |
| Charges for Services | 72,000 | 79,300 | 50,686 |
| Interest and Rents | 16,750 | 21,043 | 21,756 |
| Other Revenue | 8,700 | 5,570 | 10,632 |
| Total Revenues | 360,453 | 403,337 | 364,325 |
| EXPENDITURES | | | |
| Legislative | 16,550 | 15,858 | 15,940 |
| General Government | | | |
| Elections | 3,200 | 2,958 | 3,222 |
| Independent Accounting and Audit | 7,510 | 7,505 | 7,392 |
| Assessor | 15,100 | 14,936 | 14,217 |
| Clerk | 22,975 | 20,998 | 19,883 |
| Treasurer | 17,225 | 15,755 | 15,165 |
| Buildings and Grounds | 175,570 | 97,507 | 73,401 |
| Other Functions | 18,555 | 12,406 | 10,872 |
| Public Works | 132,760 | 127,898 | 103,515 |
| Community and Economic Development | 7,250 | 6,194 | 8,594 |
| Culture and Recreation | 76,365 | 71,669 | 131,909 |
| Total Expenditures | 493,060 | 393,684 | 404,110 |
| Excess (Deficiency) of Revenues | | | |
| Over Expenditures | (132,607) | 9,653 | (39,785) |
| OTHER FINANCING SOURCES (USES) | | | |
| Transfers Out | 0 | 0 | (8,000) |
| Net Change in Fund Balance | (132,607) | 9,653 | (47,785) |
| FUND BALANCE - Beginning of Year | 298,776 | 298,776 | 346,561 |
| FUND BALANCE - End of Year | \$ 166,169 | \$ 308,429 | \$ 298,776 |

<u>GENERAL FUND</u> ANALYSIS OF REVENUES - BUDGET AND ACTUAL

| | 2008 | | 2007 |
|---|------------|------------|------------|
| | BUDGET | ACTUAL | ACTUAL |
| TAXES | | | |
| Current and Delinquent Taxes | \$ 174,603 | \$ 201,650 | \$ 184,210 |
| Property Tax Administration Fee | 4,400 | 11,973 | 11,059 |
| Total Taxes | 179,003 | 213,623 | 195,269 |
| LICENSES AND PERMITS | | | |
| Building and Zoning Permits | 1,000 | 1,245 | 1,970 |
| STATE GRANTS | | | |
| Sales and Use Tax | 79,600 | 79,178 | 80,618 |
| Telecommunications Right of Way Maintenance | 3,400 | 3,378 | 3,394 |
| Total State Grants | 83,000 | 82,556 | 84,012 |
| CHARGES FOR SERVICES | | | |
| Refuse Collection | 60,000 | 59,355 | 49,048 |
| Compost and Chipping | 12,000 | 18,310 | 0 |
| Summer Tax Collection | 0 | 1,635 | 1,638 |
| Total Charges for Services | 72,000 | 79,300 | 50,686 |
| INTEREST AND RENTS | | | |
| Interest | 500 | 4,463 | 4,353 |
| Maple Grove Rent | 16,250 | 16,580 | 17,403 |
| Total Interest and Rents | 16,750 | 21,043 | 21,756 |
| OTHER REVENUE | | | |
| Franchise Fees | 7,200 | 3,820 | 7,678 |
| Other Revenue | 1,500 | 1,750 | 2,954 |
| Total Other Revenue | 8,700 | 5,570 | 10,632 |
| TOTAL REVENUES | \$ 360,453 | \$ 403,337 | \$ 364,325 |

<u>GENERAL FUND</u> ANALYSIS OF EXPENDITURES - BUDGET AND ACTUAL

| | 20 | 2007 | | |
|-------------------------|-----------|-----------|-----------|--|
| | BUDGET | ACTUAL | ACTUAL | |
| <u>LEGISLATIVE</u> | | _ | | |
| Mayor and City Council | | | | |
| Personal Services | \$ 15,800 | \$ 15,308 | \$ 15,391 | |
| Supplies | 250 | 165 | 281 | |
| Miscellaneous | 500 | 385 | 268 | |
| | 16,550 | 15,858 | 15,940 | |
| GENERAL GOVERNMENT | | | | |
| Elections | | | | |
| Personal Services | 1,900 | 1,838 | 2,277 | |
| Supplies | 850 | 828 | 817 | |
| Miscellaneous | 450 | 292 | 128 | |
| | 3,200 | 2,958 | 3,222 | |
| Independent Audit | | _ | | |
| Audit Fees | 7,510 | 7,505 | 7,392 | |
| Assessor | | | | |
| Supplies | 100 | 0 | 3,190 | |
| Contracted Services | 15,000 | 14,936 | 11,027 | |
| | 15,100 | 14,936 | 14,217 | |
| Clerk | | | | |
| Personal Services | 13,500 | 13,136 | 11,903 | |
| Supplies | 2,750 | 2,572 | 2,053 | |
| Contracted Services | 3,500 | 2,277 | 2,793 | |
| Legal Advertisements | 2,150 | 2,089 | 1,229 | |
| Utilities | 550 | 496 | 1,455 | |
| Repairs and Maintenance | 100 | 0 | 116 | |
| Miscellaneous | 425 | 428 | 334 | |
| | 22,975 | 20,998 | 19,883 | |
| | | | | |

<u>GENERAL FUND</u> ANALYSIS OF EXPENDITURES - BUDGET AND ACTUAL

| | 20 | 2007 | |
|---------------------------|---------|--------|--------|
| | BUDGET | ACTUAL | ACTUAL |
| Treasurer | | | |
| Personal Services | 6,500 | 6,327 | 3,644 |
| Supplies | 5,000 | 3,356 | 7,983 |
| Contracted Services | 5,200 | 5,522 | 3,124 |
| Utilities | 100 | 78 | 0 |
| Miscellaneous | 425 | 472 | 414 |
| | 17,225 | 15,755 | 15,165 |
| Buildings and Grounds | | | |
| Personal Services | 32,000 | 30,722 | 25,789 |
| Health and Life Insurance | 10,750 | 10,496 | 7,409 |
| Insurance | 4,400 | 4,033 | 4,052 |
| Supplies | 3,500 | 2,610 | 4,145 |
| Utilities | 7,000 | 6,693 | 5,055 |
| Telephone | 2,400 | 2,404 | 2,476 |
| Contracted Services | 7,500 | 5,515 | 7,615 |
| Repairs and Maintenance | 7,500 | 7,857 | 6,655 |
| Equipment Rental | 4,500 | 4,223 | 3,485 |
| Retirement | 2,500 | 2,500 | 2,500 |
| Miscellaneous | 520 | 454 | 406 |
| Capital Outlay | 93,000 | 20,000 | 3,814 |
| | 175,570 | 97,507 | 73,401 |
| Other Functions | | | |
| Personal Services | 7,000 | 6,547 | 6,271 |
| Health and Life Insurance | 1,500 | 1,446 | 1,252 |
| Insurance | 730 | 651 | 617 |
| Supplies | 150 | 221 | 349 |
| Contracted Services | 3,200 | 1,746 | 911 |
| Dues | 1,000 | 895 | 820 |
| Miscellaneous | 4,975 | 900 | 652 |
| | 18,555 | 12,406 | 10,872 |

<u>GENERAL FUND</u> ANALYSIS OF EXPENDITURES - BUDGET AND ACTUAL

| | 20 | 2008 | |
|--|--------------|-----------------|--------------|
| | BUDGET | ACTUAL | ACTUAL |
| PUBLIC WORKS | | | |
| Street Lighting | 18,000 | 17,708 | 17,028 |
| Sanitation | | | |
| Personal Services | 21,700 | 21,012 | 18,920 |
| Health and Life Insurance | 5,500 | 5,185 | 4,371 |
| Contracted Services | 73,000 | 71,746 | 51,545 |
| Legal Advertisements | 300 | 260 | 0 |
| Supplies | 750 | 471 | 559 |
| Equipment Rental | 12,000 | 10,483 | 10,499 |
| Repairs and Maintenance | 250 | 0 | 63 |
| Insurance | 660 | 607 | 530 |
| Utilities | 600 | 426 | 0 |
| | 114,760 | 110,190 | 86,487 |
| | | | |
| COMMUNITY AND ECONOMIC DEVELOPMENT | | | |
| Planning and Zoning | | | |
| Personal Services | 7,000 | 6,135 | 8,205 |
| Supplies | 75 | 0 | 21 |
| Legal Advertisements | 50 | 42 | 159 |
| Dues and Miscellaneous | 125 | 17 | 209 |
| | 7,250 | 6,194 | 8,594 |
| CHI THE AND DECDEATION | | | |
| CULTURE AND RECREATION Parks and Recreation | | | |
| Personal Services | 27,000 | 25,802 | 26,482 |
| Health and Life Insurance | 10,100 | 25,802 9,463 | 8,709 |
| | 500 | 9,403 | 315 |
| Legal Advertisements Retirement | | | |
| Uniforms | 2,500 | 2,500 | 2,500 |
| Insurance | 700 1 215 | 152 | 585 1 008 |
| | 1,215 900 | 1,105 | 1,008 |
| Supplies Contracted Services | 4,000 | 1,875 | 1,683 |
| Contracted Services | 4,000 | 3,465 | 7,747 |

<u>GENERAL FUND</u> ANALYSIS OF EXPENDITURES - BUDGET AND ACTUAL

| | 20 | 2008 | | | |
|-------------------------|------------|------------|------------|--|--|
| | BUDGET | ACTUAL | ACTUAL | | |
| Utilities | 7,500 | 7,212 | 7,815 | | |
| Telephone | 600 | 439 | 621 | | |
| Repairs and Maintenance | 7,000 | 6,538 | 18,067 | | |
| Equipment Rentals | 13,000 | 12,140 | 12,663 | | |
| Capital Outlay | 100 | 0 | 42,929 | | |
| Dues and Miscellaneous | 1,250 | 978 | 785 | | |
| | 76,365 | 71,669 | 131,909 | | |
| Total Expenditures | 493,060 | 393,684 | 404,110 | | |
| OTHER FINANCING USES | | | | | |
| Transfers Out | | | | | |
| Cemetery Fund | 0 | 0 | 8,000 | | |
| TOTAL EXPENDITURES AND | | | | | |
| OTHER FINANCING USES | \$ 493,060 | \$ 393,684 | \$ 412,110 | | |

MAJOR STREET FUND COMPARATIVE BALANCE SHEET

MARCH 31,

| | 2008 | 2007 | | |
|------------------------------------|---------------|------|--------|--|
| ASSETS | | | | |
| Cash | \$ 89,969 | \$ | 80,654 | |
| Due from Other Funds | 939 | | 0 | |
| Due from Other Governments | 14,970 | | 11,333 | |
| Prepaid Expenditures | 86 | | 35 | |
| TOTAL ASSETS | \$ 105,964 | \$ | 92,022 | |
| LIABILITIES AND FUND BALANCE | | | | |
| <u>LIABILITIES</u> | | | | |
| Accounts Payable | \$ 419 | \$ | 74 | |
| Accrued Expenditures | 342 | | 342 | |
| Due to Other Funds | 28 | | 1,084 | |
| Due to Other Governments | 0 | | 657 | |
| Total Liabilities | 789 | | 2,157 | |
| FUND BALANCE | | | | |
| Reserved for Prepaid Expenditures | 86 | | 35 | |
| Unreserved | | | | |
| Designated for Street Improvements | 105,089 | | 89,830 | |
| Total Fund Balance | 105,175 | | 89,865 | |
| TOTAL LIABILITIES AND FUND BALANCE | \$ 105,964 | \$ | 92,022 | |

MAJOR STREET FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

| | 2008 | | | | 2007 | | |
|----------------------------------|------|--------|----|---------|------|--------|--|
| | BU | JDGET | A | CTUAL | A | ACTUAL | |
| REVENUES | | | | | | | |
| State Grants | \$ | 53,000 | \$ | 58,514 | \$ | 55,786 | |
| Interest | | 100 | | 184 | | 170 | |
| Other Revenues | | 0 | | 1,149 | | 0 | |
| Total Revenues | | 53,100 | | 59,847 | | 55,956 | |
| <u>EXPENDITURES</u> | | | | | | | |
| Public Works | | | | | | | |
| Personal Services | | 12,000 | | 10,471 | | 8,294 | |
| Health and Life Insurance | | 4,000 | | 3,537 | | 3,290 | |
| Contracted Services | | 1,000 | | 873 | | 794 | |
| Audit | | 925 | | 925 | | 925 | |
| Repairs and Maintenance | | 7,000 | | 5,277 | | 5,653 | |
| Equipment Rental | | 24,000 | | 22,388 | | 17,572 | |
| Insurance | | 575 | | 506 | | 524 | |
| Miscellaneous | | 100 | | 51 | | 103 | |
| Supplies | | 1,000 | | 509 | | 547 | |
| Total Expenditures | | 50,600 | | 44,537 | | 37,702 | |
| Excess (Deficiency) of Revenues | | | | | | | |
| Over Expenditures | | 2,500 | | 15,310 | | 18,254 | |
| FUND BALANCE - Beginning of Year | | 89,865 | | 89,865 | | 71,611 | |
| FUND BALANCE - End of Year | \$ | 92,365 | \$ | 105,175 | \$ | 89,865 | |

LOCAL STREET FUND COMPARATIVE BALANCE SHEET

MARCH 31,

| | 2008 | | 2007 | |
|------------------------------------|------|--------|------|--------|
| ASSETS | | | | |
| Cash | \$ | 66,890 | \$ | 57,110 |
| Taxes Receivable | | 3,307 | | 4,299 |
| Due from Other Funds | | 14,697 | | 5,241 |
| Due from Other Governments | | 4,613 | | 4,734 |
| Prepaid Expenditures | | 101 | | 39 |
| TOTAL ASSETS | \$ | 89,608 | \$ | 71,423 |
| LIABILITIES AND FUND BALANCE | | | | |
| <u>LIABILITIES</u> | | | | |
| Accounts Payable | \$ | 65 | \$ | 636 |
| Accrued Expenditures | | 17 | | 127 |
| Due to Other Funds | | 952 | | 14 |
| Deferred Revenue | | 158 | | 143 |
| Total Liabilities | | 1,192 | | 920 |
| FUND BALANCE | | | | |
| Reserved for Prepaid Expenditures | | 101 | | 39 |
| Unreserved | | | | |
| Designated for Street Improvements | | 88,315 | | 70,464 |
| Total Fund Balance | | 88,416 | | 70,503 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ | 89,608 | \$ | 71,423 |

LOCAL STREET FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

| | 2008 | | | | 2007 | |
|----------------------------------|------|--------|----|--------|------|--------|
| | BI | BUDGET | | CTUAL | A | CTUAL |
| REVENUES | | | | | | |
| Taxes | \$ | 29,911 | \$ | 34,573 | \$ | 31,646 |
| State Grants | | 25,000 | | 26,933 | | 26,463 |
| Interest | | 100 | | 185 | | 174 |
| Other Revenue | | 0 | | 300 | | 1,869 |
| Total Revenues | | 55,011 | | 61,991 | | 60,152 |
| EXPENDITURES | | | | | | |
| Public Works | | | | | | |
| Personal Services | | 8,000 | | 7,151 | | 8,892 |
| Health and Life Insurance | | 2,600 | | 2,464 | | 2,312 |
| Audit | | 525 | | 525 | | 525 |
| Contracted Services | | 5,000 | | 6,218 | | 6,878 |
| Repairs and Maintenance | | 10,000 | | 6,146 | | 926 |
| Equipment Rental | | 19,500 | | 19,908 | | 20,640 |
| Insurance | | 700 | | 603 | | 647 |
| Supplies | | 1,500 | | 1,010 | | 824 |
| Miscellaneous | | 70 | | 53 | | 47 |
| Total Expenditures | | 47,895 | | 44,078 | | 41,691 |
| Excess (Deficiency) of Revenues | | | | | | |
| Over Expenditures | | 7,116 | | 17,913 | | 18,461 |
| FUND BALANCE - Beginning of Year | | 70,503 | | 70,503 | | 52,042 |
| FUND BALANCE - End of Year | \$ | 77,619 | \$ | 88,416 | \$ | 70,503 |

MAJOR PROPRIETARY FUNDS

Water and Sewer Funds

The Water and Sewer Funds account for the provision of water and sewer services to the residents of the City and certain adjacent areas. All activities related to such services are accounted for in the water and sewer system funds which are generally self-supporting. Primary financing is provided through user-charges.

WATER FUND COMPARATIVE BALANCE SHEET

MARCH 31,

| Accounts Receivable 5,803 Inventory 31,164 2 Due from Other Funds 641 | 93,623 9,271 28,617 0 1,084 |
|---|---|
| Accounts Receivable 5,803 Inventory 31,164 2 Due from Other Funds 641 | 9,271 28,617 0 1,084 |
| Inventory 31,164 2 Due from Other Funds 641 | 28,617 0 1,084 |
| Due from Other Funds 641 | 0 1,084 |
| | 1,084 |
| Dramaid Evypana | |
| Prepaid Expense 1,128 | 32,595 |
| | 32,595 |
| Total Current Assets 148,893 13 | |
| NONCURRENT ASSETS | |
| RESTRICTED ASSETS | |
| | 19,439 |
| Special Assessments Receivable 9,819 | 9,890 |
| | |
| Total Restricted Assets 28,067 2 | 29,329 |
| CAPITAL ASSETS | |
| | 29,802 |
| | 40,345) |
| | |
| Net Capital Assets 582,924 58 | 89,457 |
| Total Noncurrent Assets 610,991 61 | 18,786 |
| TOTAL ASSETS \$ 759,884 \$ 75 | 51,381 |
| LIABILITIES | |
| <u>CURRENT LIABILITIES</u> | |
| Accounts Payable \$ 4,412 \$ | 4,425 |
| Accrued Expenses 1,276 | 1,097 |
| Due to Other Funds 27 | 54 |
| Due to Other Pullus | |
| Total Current Liabilities 5,715 | 5,576 |
| NET ASSETS | |
| | 89,457 |
| • | 29,329 |
| • | 27,019 |
| | |
| Total Net Assets 754,169 74 | 45,805 |
| TOTAL LIABILITIES AND NET ASSETS \$ 759,884 \$ 75 | 51,381 |

<u>WATER FUND</u> <u>COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS</u>

| | 2008 | 2007 |
|---------------------------|------------|------------|
| OPERATING REVENUES | | |
| Charges for Services | \$ 130,413 | \$ 121,538 |
| Hydrant Rental | 8,400 | 8,400 |
| Water Tower Rental | 8,514 | 8,277 |
| Total Operating Revenues | 147,327 | 138,215 |
| Total operating revenues | 117,527 | 130,213 |
| OPERATING EXPENSES | | |
| Personal Services | 28,386 | 33,060 |
| Retirement | 2,000 | 2,000 |
| Health Insurance | 14,170 | 14,324 |
| Uniforms | 194 | 116 |
| Supplies | 886 | 849 |
| Legal Advertisements | 305 | 382 |
| Contracted Services | 23,348 | 1,938 |
| Audit and Accounting Fees | 1,000 | 1,000 |
| Utilities | 22,141 | 21,459 |
| Repairs and Maintenance | 5,452 | 53,510 |
| Laboratory Analysis | 7,040 | 8,419 |
| Equipment Rental | 6,506 | 8,035 |
| Insurance | 8,493 | 8,518 |
| Continuing Education | 120 | 60 |
| Dues | 1,005 | 255 |
| Miscellaneous | 62 | 0 |
| Depreciation | 25,758 | 24,877 |
| Total Operating Expenses | 146,866 | 178,802 |
| Operating Income (Loss) | 461 | (40,587) |

<u>WATER FUND</u> <u>COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS</u>

| | 2008 | 2007 |
|--|-----------|---------------|
| NONOPERATING REVENUES (EXPENSES) | | |
| Wellhead Protection Grant | 5,85 | 50 18,250 |
| Interest on Investments | 2,01 | · · |
| Interest on Special Assessments | 3 | 38 132 |
| Total Nonoperating Revenues (Expenses) | 7,90 | 03 20,378 |
| Change in Net Assets | 8,30 | 64 (20,209) |
| TOTAL NET ASSETS - Beginning of Year | 745,80 | 05 766,014 |
| TOTAL NET ASSETS - End of Year | \$ 754,10 | 69 \$ 745,805 |

CITY OF LAKE CITY, MICHIGAN WATER FUND COMPARATIVE STATEMENT OF CASH FLOWS

| | 2008 | 2007 |
|---|------------|------------|
| INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS | ' | |
| Cash Flows from Operating Activities: | | |
| Cash Received from Customers | \$ 150,154 | \$ 135,305 |
| Cash Payments to Suppliers for Goods and Services | (95,353) | (157,325) |
| Cash Payments to Employees for Services | (28,207) | (33,744) |
| Net Cash Provided (Used) for Operating Activities | 26,594 | (55,764) |
| Cash Flows from Capital and Related Financing Activities: | | |
| Collections of Special Assessments | 71 | 51 |
| Wellhead Protection Grant | 5,850 | 18,250 |
| Acquisitions and Construction of Capital Assets | (19,225) | 0 |
| Net Cash Provided (Used) for Capital | | |
| and Related Financing Activities | (13,304) | 18,301 |
| Cash Flows from Investing Activities: | | |
| Interest on Investments | 2,015 | 1,996 |
| Interest on Special Assessments | 38 | 132 |
| Net Cash Provided (Used) by Investing Activities | 2,053 | 2,128 |
| Net Increase (Decrease) in Cash and Cash Equivalents | 15,343 | (35,335) |
| <u>CASH AND CASH EQUIVALENTS</u> - Beginning of Year | 113,062 | 148,397 |
| <u>CASH AND CASH EQUIVALENTS</u> - End of Year | \$ 128,405 | \$ 113,062 |

CITY OF LAKE CITY, MICHIGAN WATER FUND COMPARATIVE STATEMENT OF CASH FLOWS

| | 2008 | 2007 |
|--|--------------|-------------|
| RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES: | | |
| Operating Income (Loss) | \$ 461 | \$ (40,587) |
| Adjustments to reconcile Operating Income | | |
| To Net Cash Provided by Operating Activities | | |
| Depreciation | 25,758 | 24,877 |
| (Increase) Decrease in Current Assets | | |
| Accounts Receivable | 3,468 | (2,946) |
| Due from Other Funds | (641) | 36 |
| Inventory | (2,547) | (538) |
| Prepaid Expense | (44) | (46) |
| Increase (Decrease) in Current Liabilities | ` / | ` ' |
| Accounts Payable | (13) | (35,930) |
| Other Accrued Expenses | 179 | (684) |
| Due to Other Funds | (27) | 54 |
| Total Adjustments | 26,133 | (15,177) |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES | \$ 26,594 | \$ (55,764) |

SEWER FUND COMPARATIVE BALANCE SHEET

| | 2008 | 2007 |
|--|--------------|--------------|
| <u>ASSETS</u> | | |
| CURRENT ASSETS | | |
| Cash | \$ 248,342 | |
| Accounts Receivable | 8,817 | * |
| Due from Other Funds | 8,100 | ŕ |
| Prepaid Expense | 1,477 | |
| Total Current Assets | 266,736 | 5 192,470 |
| NONCURRENT ASSETS | | |
| RESTRICTED ASSETS | | |
| Cash | 143,910 | 141,748 |
| Special Assessments Receivable | 40,607 | 55,510 |
| Total Restricted Assets | 184,517 | 197,258 |
| CAPITAL ASSETS | | |
| Equipment and Vehicles | 222,837 | 222,837 |
| Collection and Treatment System | 1,761,113 | |
| Less Accumulated Depreciation | (899,983 | |
| • | | |
| Net Capital Assets | 1,083,967 | 1,130,914 |
| Total Noncurrent Assets | 1,268,484 | 1,328,172 |
| TOTAL ASSETS | \$ 1,535,220 | \$ 1,520,642 |
| LIABILITIES AND NET ASSETS | | |
| CURRENT LIABILITIES CURRENT LIABILITIES | | |
| Accounts Payable | \$ 2,129 | \$ 3,868 |
| Accrued Expenses | 2,952 | ŕ |
| Due to Other Funds | 61 | |
| Due to Other Lunds | | |
| Total Liabilities | 5,142 | 5,798 |
| NET ASSETS | | |
| Invested in Capital Assets | 1,083,967 | 1,130,914 |
| Restricted for Improvements | 184,517 | |
| Unrestricted | 261,594 | 186,672 |
| Total Net Assets | 1,530,078 | 3 1,514,844 |
| TOTAL LIABILITIES AND NET ASSETS | \$ 1,535,220 | \$ 1,520,642 |
| 56 | | |

<u>SEWER FUND</u> <u>COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS</u>

| | 2008 | 2007 | |
|--|------------|------------|--|
| OPERATING REVENUES | - | | |
| Charges for Services and Connection Fees | \$ 217,100 | \$ 196,320 | |
| OPERATING EXPENSES | | | |
| Personal Services | 55,045 | 51,185 | |
| Retirement | 3,000 | 3,000 | |
| Health Insurance | 22,503 | 19,643 | |
| Uniforms | 165 | 282 | |
| Supplies | 4,044 | 2,752 | |
| Contracted Services | 11,268 | 1,347 | |
| Audit and Accounting Fees | 1,000 | 1,000 | |
| Utilities | 21,105 | 22,322 | |
| Repairs and Maintenance | 22,155 | 40,335 | |
| Laboratory Analysis | 6,238 | 5,812 | |
| Equipment Rental | 667 | 530 | |
| Insurance | 10,993 | 11,088 | |
| Dues | 3,941 | 3,905 | |
| Miscellaneous | 80 | 296 | |
| Depreciation | 46,947 | 47,186 | |
| Total Operating Expenses | 209,151 | 210,683 | |
| Operating Income (Loss) | 7,949 | (14,363) | |

<u>SEWER FUND</u> <u>COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS</u>

| | 2008 | 2007 |
|--|--------------|--------------|
| NONOPERATING REVENUES (EXPENSES) | | |
| Interest on Investments | 2,435 | 2,050 |
| Interest on Special Assessments | 4,850 | 5,926 |
| Other Revenue | 0 | 431 |
| Total Nonoperating Revenues (Expenses) | 7,285 | 8,407 |
| Change in Net Assets | 15,234 | (5,956) |
| TOTAL NET ASSETS - Beginning of Year | 1,514,844 | 1,520,800 |
| TOTAL NET ASSETS - End of Year | \$ 1,530,078 | \$ 1,514,844 |

CITY OF LAKE CITY, MICHIGAN SEWER FUND COMPARATIVE STATEMENT OF CASH FLOWS

| | 2008 | 2007 |
|---|------------|------------|
| INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS | • | |
| Cash Flows from Operating Activities: | | |
| Cash Received from Customers | \$ 216,626 | \$ 194,568 |
| Cash Payments to Suppliers for Goods and Services | (108,886) | (112,714) |
| Cash Payments to Employees for Services | (54,023) | (51,578) |
| Net Cash Provided (Used) for Operating Activities | 53,717 | 30,276 |
| Cash Flows from Capital and Related Financing Activities: | | |
| Collections of Special Assessments | 14,903 | 10,456 |
| Other Revenue Received | 0 | 431 |
| Net Cash Provided (Used) for Capital | | |
| and Related Financing Activities | 14,903 | 10,887 |
| Cash Flows from Investing Activities: | | |
| Interest on Investments | 2,435 | 2,050 |
| Interest on Special Assessments | 4,850 | 5,926 |
| Net Cash Provided (Used) by Investing Activities | 7,285 | 7,976 |
| Net Increase (Decrease) in Cash and Cash Equivalents | 75,905 | 49,139 |
| CASH AND CASH EQUIVALENTS - Beginning of Year | 316,347 | 267,208 |
| CASH AND CASH EQUIVALENTS - End of Year | \$ 392,252 | \$ 316,347 |

CITY OF LAKE CITY, MICHIGAN SEWER FUND COMPARATIVE STATEMENT OF CASH FLOWS

| | 2008 | 2007 |
|--|-----------|-------------|
| RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES: | | |
| Operating Income (Loss) | \$ 7,949 | \$ (14,363) |
| Adjustments to reconcile Operating Income | | |
| To Net Cash Provided by Operating Activities | | |
| Depreciation | 46,947 | 47,186 |
| (Increase) Decrease in Current Assets | | |
| Accounts Receivable | 3,929 | (450) |
| Due from Other Funds | (4,403) | (1,242) |
| Prepaid Expense | (49) | (60) |
| Increase (Decrease) in Current Liabilities | | |
| Accounts Payable | (1,739) | (402) |
| Other Accrued Expenses | 1,022 | (393) |
| Due to Other Funds | 61 | 0 |
| Total Adjustments | 45,768 | 44,639 |
| NET CASH PROVIDED BY OPERATING ACTIVITIES | \$ 53,717 | \$ 30,276 |

NONMAJOR SPECIAL REVENUE FUNDS

FIRE FUND

The Fire Fund accounts for revenue set aside for the purpose of providing fire protection services.

LAW FUND

The Law Fund accounts for revenue set aside for law enforcement.

CEMETERY FUND

The Cemetery Fund accounts for revenue set aside for the purpose of providing cemetery services for City residents.

$\frac{\text{NONMAJOR SPECIAL REVENUE FUNDS}}{\text{COMBINING BALANCE SHEET}}$

| | | FIRE | | LAW | CEMETERY | | TOTALS |
|-----------------------------------|----|--------|----|--------|----------|--------|------------|
| ASSETS | | | | | | | |
| Cash | \$ | 46,287 | \$ | 37,672 | \$ | 30,693 | \$ 114,652 |
| Taxes Receivable | | 2,674 | | 1,122 | | 2,416 | 6,212 |
| Due from Other Funds | | 12,215 | | 5,372 | | 7,442 | 25,029 |
| Prepaid Expenditures | | 0 | | 14 | | 258 | 272 |
| TOTAL AGGETG | ¢. | (1.17) | ¢ | 44 190 | ď | 40.000 | ¢ 146 165 |
| TOTAL ASSETS | \$ | 61,176 | \$ | 44,180 | \$ | 40,809 | \$ 146,165 |
| LIABILITIES AND FUND BALANCE | | | | | | | |
| LIABILITIES | | | | | | | |
| Accounts Payable | \$ | 0 | \$ | 61 | \$ | 143 | \$ 204 |
| Accrued Expenditures | | 0 | | 0 | | 65 | 65 |
| Due to Other Funds | | 0 | | 0 | | 8 | 8 |
| Deferred Revenue | | 128 | | 53 | | 115 | 296 |
| | | | | | | | |
| Total Liabilities | | 128 | | 114 | | 331 | 573 |
| | | | | | | | |
| FUND BALANCE | | | | | | | |
| Reserved for Prepaid Expenditures | | 0 | | 14 | | 258 | 272 |
| Unreserved | | 61,048 | | 44,052 | | 40,220 | 145,320 |
| | | | | | | | |
| Total Fund Balance | | 61,048 | | 44,066 | | 40,478 | 145,592 |
| | | | | | | | |
| TOTAL LIABILITIES | _ | | _ | | | | |
| AND FUND BALANCE | \$ | 61,176 | \$ | 44,180 | \$ | 40,809 | \$ 146,165 |

$\frac{\text{NONMAJOR SPECIAL REVENUE FUNDS}}{\text{COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES}}$

| | FIRE | LAW CEMETE | | METERY | ERY TOTA | |
|--|--------------|--------------|----|--------|----------|---------|
| REVENUES | | | | | | |
| Taxes | \$ 28,068 | \$ 12,125 | \$ | 24,939 | \$ | 65,132 |
| State Grants | 0 | 2,394 | | 0 | | 2,394 |
| Charges for Services | 0 | 0 | | 19,905 | | 19,905 |
| Interest | 165 | 86 | | 55 | | 306 |
| Total Revenues | 28,233 | 14,605 | | 44,899 | | 87,737 |
| <u>EXPENDITURES</u> | | | | | | |
| General Government | 0 | 0 | | 33,090 | | 33,090 |
| Public Safety | 21,634 | 10,282 | | 0 | | 31,916 |
| Total Expenditures | 21,634 | 10,282 | | 33,090 | | 65,006 |
| Excess (Deficiency) of Revenues | | | | | | |
| Over Expenditures | 6,599 | 4,323 | | 11,809 | | 22,731 |
| OTHER FINANCING SOURCES (USES) Transfer In | | | | | | |
| General Fund | 0 | 0 | | 0 | | 0 |
| Net Change in Fund Balance | 6,599 | 4,323 | | 11,809 | | 22,731 |
| FUND BALANCE - Beginning of Year | 54,449 | 39,743 | | 28,669 | | 122,861 |
| FUND BALANCE - End of Year | \$ 61,048 | \$ 44,066 | \$ | 40,478 | \$ | 145,592 |

FIRE FUND COMPARATIVE BALANCE SHEET

| | 2008 | | 2007 | |
|------------------------------------|------|--------|------|--------|
| ASSETS | | | | |
| Cash | \$ | 46,287 | \$ | 41,030 |
| Taxes Receivable | | 2,674 | | 3,583 |
| Due from Other Funds | | 12,215 | | 4,374 |
| Prepaid Expenditures | | 0 | | 5,581 |
| TOTAL ASSETS | \$ | 61,176 | \$ | 54,568 |
| LIABILITIES AND FUND BALANCE | | | | |
| <u>LIABILITIES</u> | | | | |
| Deferred Revenue | \$ | 128 | \$ | 119 |
| FUND BALANCE | | | | |
| Reserved for Prepaid Expenditures | | 0 | | 5,581 |
| Unreserved | | | | |
| Designated for Fire Protection | | 61,048 | | 48,868 |
| Total Fund Balance | | 61,048 | | 54,449 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ | 61,176 | \$ | 54,568 |

FIRE FUND

$\frac{\text{SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE}}{\text{BUDGET AND ACTUAL}}$

YEAR ENDED MARCH 31, 2008 WITH COMPARATIVE ACTUAL AMOUNTS FOR YEAR ENDED MARCH 31, 2007

| | | 20 | | 2007 | | |
|-----------------------------------|----|--------|-------------|--------|--------|--------|
| | В | UDGET | OGET ACTUAL | | ACTUAI | |
| REVENUES | | | | | | |
| Taxes | \$ | 24,252 | \$ | 28,068 | \$ | 25,755 |
| Interest | | 100 | | 165 | | 130 |
| Total Revenues | | 24,352 | | 28,233 | | 25,885 |
| EXPENDITURES | | | | | | |
| Public Safety | | | | | | |
| Contracted Services | | 1,000 | | 840 | | 0 |
| Hydrant Rental | | 8,400 | | 8,400 | | 8,400 |
| Audit | | 450 | | 450 | | 450 |
| Miscellaneous | | 0 | | 38 | | 1,016 |
| Aid to Other Governments | | 11,900 | | 11,906 | | 11,164 |
| Total Expenditures | | 21,750 | | 21,634 | | 21,030 |
| Excess (Deficiency) of Revenues | | | | | | |
| Over Expenditures | | 2,602 | | 6,599 | | 4,855 |
| FUND BALANCE - Beginning of Year | | 54,449 | | 54,449 | | 49,594 |
| <u>FUND BALANCE</u> - End of Year | \$ | 57,051 | \$ | 61,048 | \$ | 54,449 |

<u>LAW FUND</u> <u>COMPARATIVE BALANCE SHEET</u>

| | 2008 | | 2007 | |
|------------------------------------|------|--------|------|--------|
| ASSETS | | | | |
| Cash | \$ | 37,672 | \$ | 37,007 |
| Taxes Receivable | | 1,122 | | 1,433 |
| Due from Other Funds | | 5,372 | | 1,389 |
| Prepaid Expenditures | | 14 | | 17 |
| TOTAL ASSETS | \$ | 44,180 | \$ | 39,846 |
| LIABILITIES AND FUND BALANCE | | | | |
| <u>LIABILITIES</u> | | | | |
| Accounts Payable | \$ | 61 | \$ | 55 |
| Deferred Revenue | | 53 | | 48 |
| Total Liabilities | | 114 | | 103 |
| FUND BALANCE | | | | |
| Reserved for Prepaid Expenditures | | 14 | | 17 |
| Unreserved | | | | |
| Designated for Law Enforcement | | 44,052 | | 39,726 |
| Total Fund Balance | | 44,066 | | 39,743 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ | 44,180 | \$ | 39,846 |

LAW FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

YEAR ENDED MARCH 31, 2008 WITH COMPARATIVE ACTUAL AMOUNTS FOR YEAR ENDED MARCH 31, 2007

| | 2008 | | | | | 2007 | | |
|----------------------------------|------|--------|----|--------|--------|---------|--|--|
| | В | UDGET | A | CTUAL | ACTUAL | | | |
| REVENUES | | | | | | | | |
| Taxes | \$ | 10,105 | \$ | 12,125 | \$ | 10,673 | | |
| State Grants | | 2,300 | | 2,394 | | 2,310 | | |
| Interest | | 75 | | 86 | | 117 | | |
| Total Revenues | | 12,480 | | 14,605 | | 13,100 | | |
| <u>EXPENDITURES</u> | | | | | | | | |
| Public Safety | | | | | | | | |
| Personal Services | | 660 | | 430 | | 1,010 | | |
| Health and Life Insurance | | 500 | | 455 | | 422 | | |
| Contracted Services | | 9,000 | | 8,639 | | 16,862 | | |
| Supplies | | 185 | | 171 | | 124 | | |
| Audit | | 500 | | 500 | | 500 | | |
| Equipment Rentals | | 100 | | 69 | | 201 | | |
| Insurance | | 100 | | 0 | | 115 | | |
| Miscellaneous | | 25 | | 18 | | 7 | | |
| Total Expenditures | | 11,070 | | 10,282 | | 19,241 | | |
| Excess (Deficiency) of Revenues | | | | | | | | |
| Over Expenditures | | 1,410 | | 4,323 | | (6,141) | | |
| FUND BALANCE - Beginning of Year | | 39,743 | | 39,743 | | 45,884 | | |
| FUND BALANCE - End of Year | \$ | 41,153 | \$ | 44,066 | \$ | 39,743 | | |

CEMETERY FUND COMPARATIVE BALANCE SHEET

| | 2008 | | 2007 | |
|------------------------------------|--------------|----|--------|--|
| ASSETS | | | | |
| Cash | \$ 30,693 | \$ | 24,615 | |
| Taxes Receivable | 2,416 | | 2,150 | |
| Due from Other Funds | 7,442 | | 2,058 | |
| Prepaid Expenditures | 258 | | 250 | |
| TOTAL ASSETS | \$ 40,809 | \$ | 29,073 | |
| LIABILITIES AND FUND BALANCE | | | | |
| <u>LIABILITIES</u> | | | | |
| Accounts Payable | \$ 143 | \$ | 86 | |
| Accrued Expenditures | 65 | | 246 | |
| Due to Other Funds | 8 | | 0 | |
| Deferred Revenue | 115 | | 72 | |
| Total Liabilities | 331 | | 404 | |
| FUND BALANCE | | | | |
| Reserved for Prepaid Expenditures | 258 | | 250 | |
| Unreserved | 40,220 | | 28,419 | |
| Total Fund Balance | 40,478 | | 28,669 | |
| TOTAL LIABILITIES AND FUND BALANCE | \$ 40,809 | \$ | 29,073 | |

CEMETERY FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

YEAR ENDED MARCH 31, 2008 WITH COMPARATIVE ACTUAL AMOUNTS FOR YEAR ENDED MARCH 31, 2007

| | | 20 | 2007 | | | |
|---|----|---------------|------|--------|----|---------|
| | BI | BUDGET ACTUAL | | | A | CTUAL |
| REVENUES | | | | | | |
| Taxes | \$ | 25,263 | \$ | 24,939 | \$ | 16,008 |
| Charges for Services | | 19,000 | | 19,905 | | 11,325 |
| Interest | | 10 | | 55 | | 29 |
| Total Revenues | | 44,273 | | 44,899 | | 27,362 |
| <u>EXPENDITURES</u> | | | | | | |
| General Government | | | | | | |
| Personal Services | | 15,500 | | 13,775 | | 14,974 |
| Health and Life Insurance | | 11,100 | | 10,885 | | 10,017 |
| Uniforms | | 200 | | 122 | | 0 |
| Supplies | | 325 | | 294 | | 234 |
| Contracted Services | | 3,000 | | 2,870 | | 1,114 |
| Audit | | 450 | | 450 | | 450 |
| Utilities | | 300 | | 291 | | 245 |
| Gas and Oil | | 900 | | 669 | | 562 |
| Repairs and Maintenance | | 900 | | 771 | | 479 |
| Equipment Rentals | | 1,600 | | 1,532 | | 1,116 |
| General Insurance | | 1,650 | | 1,428 | | 1,849 |
| Miscellaneous | | 150 | | 3 | | 10 |
| Total Expenditures | | 36,075 | | 33,090 | | 31,050 |
| Excess (Deficiency) of Revenues | | | | | | |
| Over Expenditures | | 8,198 | | 11,809 | | (3,688) |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Transfer In | | | | | | |
| General Fund | | 0 | | 0 | | 8,000 |
| Net Change in Fund Balance | | 8,198 | | 11,809 | | 4,312 |
| <u>FUND BALANCE</u> - Beginning of Year | | 28,669 | | 28,669 | | 24,357 |
| FUND BALANCE - End of Year | \$ | 36,867 | \$ | 40,478 | \$ | 28,669 |

| INTERNAL SERVICE FUND | |
|---|--|
| | |
| | |
| EQUIPMENT FUND | |
| The Equipment Fund accounts for the rental of equipment to other departments and related costs. | |
| | |
| | |
| | |
| | |

EQUIPMENT FUND COMPARATIVE BALANCE SHEET

| 2008 | | 2007 |
|---------------|--|--|
| | | |
| | | |
| \$ 214,944 | \$ | 186,118 |
| 1,199 | | 1,253 |
| 216,143 | | 187,371 |
| | | |
| | | |
| 435,119 | | 429,507 |
| (319,473) | | (290,782) |
| 115,646 | | 138,725 |
| \$ 331,789 | \$ | 326,096 |
| | | |
| | | |
| \$ 3,436 | \$ | 4,332 |
| 6 | | 8 |
| 49 | | 567 |
| 3,491 | | 4,907 |
| | | |
| 115 646 | | 138,725 |
| * | | 182,464 |
| 212,032 | | 102,707 |
| 328,298 | | 321,189 |
| \$ 331,789 | \$ | 326,096 |
| \$ | \$ 214,944 1,199 216,143 435,119 (319,473) 115,646 \$ 331,789 \$ 3,436 6 49 3,491 115,646 212,652 328,298 | \$ 214,944 \$ 1,199 216,143 435,119 (319,473) 115,646 \$ 331,789 \$ \$ 3,436 \$ 6 49 3,491 115,646 212,652 328,298 |

<u>EQUIPMENT FUND</u> COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

| | 2008 | 2007 | | |
|--------------------------------------|---------------|------|---------|--|
| OPERATING REVENUES | | | _ | |
| Charges for Services | | | | |
| Equipment Rental | \$ 77,914 | \$ | 74,741 | |
| OPERATING EXPENSES | | | | |
| Personal Services | 4,366 | | 6,197 | |
| Health and Life Insurance | 2,266 | | 1,798 | |
| Supplies | 4,201 | | 474 | |
| Gasoline and Oil | 10,064 | | 6,319 | |
| Audit | 500 | | 500 | |
| Repairs and Maintenance | 13,347 | | 12,758 | |
| Insurance | 9,455 | | 9,509 | |
| Miscellaneous | 0 | | 49 | |
| Contracted Services | 314 | | 0 | |
| Depreciation | 28,691 | | 29,916 | |
| Total Operating Expenses | 73,204 | | 67,520 | |
| Operating Income (Loss) | 4,710 | | 7,221 | |
| Operating medice (Loss) | 4,710 | | 7,221 | |
| NONOPERATING REVENUES (EXPENSES) | | | | |
| Interest Revenue | 2,399 | | 2,335 | |
| Change in Net Assets | 7,109 | | 9,556 | |
| TOTAL NET ASSETS - Beginning of Year | 321,189 | | 311,633 | |
| TOTAL NET ASSETS - End of Year | \$ 328,298 | \$ | 321,189 | |

EQUIPMENT FUND COMPARATIVE STATEMENT OF CASH FLOWS

| | | 2008 | | 2007 |
|---|----|----------|----|----------|
| INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS | | | | |
| Cash Flows from Operating Activities: | | | | |
| Cash Received from Interfund Services | _ | | _ | |
| Provided and Used | \$ | 77,914 | \$ | 74,747 |
| Cash Payments to Suppliers for Goods and Services | | (40,991) | | (28,478) |
| Cash Payments to Employees for Services | | (4,884) | | (5,946) |
| Net Cash Provided by Operating Activities | | 32,039 | | 40,323 |
| Cash Flows from Capital and Related Financing Activities: | | | | |
| Acquisition of Capital Assets | | (5,612) | | (56,273) |
| Cash Flows from Investing Activities: | | | | |
| Interest on Investments | | 2,399 | | 2,335 |
| Net Increase (Decrease) in Cash and Cash Equivalents | | 28,826 | | (13,615) |
| <u>CASH AND CASH EQUIVALENTS</u> - Beginning of Year | | 186,118 | | 199,733 |
| CASH AND CASH EQUIVALENTS - End of Year | \$ | 214,944 | \$ | 186,118 |
| RECONCILIATION OF OPERATING INCOME TO NET CASH | | | | |
| PROVIDED BY OPERATING ACTIVITIES: | | | | |
| Operating Income (Loss) | \$ | 4,710 | \$ | 7,221 |
| Adjustments to Reconcile Operating Income | | | | |
| to Net Cash Provided by Operating Activities | | | | |
| Depreciation | | 28,691 | | 29,916 |
| (Increase) Decrease in Current Assets | | | | |
| Due from Other Funds | | 0 | | 6 |
| Prepaid Insurance | | 54 | | (58) |
| Increase (Decrease) in Current Liabilities | | | | |
| Accounts Payable | | (896) | | 2,979 |
| Accrued Expenses | | (518) | | 251 |
| Due to Other Funds | | (2) | | 8 |
| Total Adjustments | | 27,329 | | 33,102 |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES | \$ | 32,039 | \$ | 40,323 |

| AGENCY FUNDS |
|---|
| AGENCT FUNDS |
| |
| TAX COLLECTION FUND |
| The Tax Collection Fund accounts for the collection and payment of property tax levies received by the City |
| in an agency capacity. |

TAX COLLECTION FUND STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

| | LANCE 1/2007 | INCREASES DECREASES | | | | | BALANCE 3/31/2008 | | |
|--|-----------------------|---------------------|-----------------------------|----|-----------------------------|----|------------------------|--|--|
| ASSETS | | | | | | | | | |
| Cash Due from Other Governments | \$ 939 327 | \$ | 1,129,384 0 | \$ | 819,719 327 | \$ | 310,604 | | |
| TOTAL ASSETS | \$ 1,266 | \$ | 1,129,384 | \$ | 820,046 | \$ | 310,604 | | |
| LIABILITIES | | | | | | | | | |
| Accounts Payable Due to Other Governments Due to Other Funds | \$ 0 1,266 0 | \$ | 4,105 834,432 290,847 | \$ | 4,105 604,562 211,379 | \$ | 0 231,136 79,468 | | |
| TOTAL LIABILITIES | \$ 1,266 | \$ | 1,129,384 | \$ | 820,046 | \$ | 310,604 | | |

COMPONENT UNITS

DOWNTOWN DEVELOPMENT AUTHORITY FUND

The Downtown Development Authority Fund is designed to assist in the economic growth of the central business district.

DOWNTOWN DEVELOPMENT AUTHORITY 2000 DEBT RETIREMENT FUND

The Downtown Development Authority 2000 Debt Retirement Fund accounts for the accumulation of resources to pay the 2000 DDA Bond principal and interest.

COMPONENT UNITS COMBINING BALANCE SHEET

MARCH 31, 2008 WITH COMPARATIVE TOTALS FOR MARCH 31, 2007

| | DOWNTOWN DEVELOPMENT AUTHORITY | | DOWNTOWN DEVELOPMENT AUTHORITY DEBT RETIREMENT | | | | TALS | |
|------------------------------|--------------------------------------|---------|--|-------|----|---------|------|---------|
| | | FUND | | FUND | | 2008 | | 2007 |
| <u>ASSETS</u> | | | | | | | | |
| Cash | \$ | 114,715 | \$ | 0 | \$ | 114,715 | \$ | 131,399 |
| Taxes Receivable | | 11,711 | | 0 | | 11,711 | | 16,277 |
| Due from Other Funds | | 0 | | 1,230 | | 1,230 | | 1,230 |
| Due from Other Governments | | 71,335 | | 0 | | 71,335 | | 14,223 |
| TOTAL ASSETS | \$ | 197,761 | \$ | 1,230 | \$ | 198,991 | \$ | 163,129 |
| LIABILITIES AND FUND BALANCE | | | | | | | | |
| LIABILITIES | | | | | | | | |
| Due to Other Funds | \$ | 1,230 | \$ | 0 | \$ | 1,230 | \$ | 1,230 |
| Due to Other Governments | | 0 | | 0 | | 0 | | 327 |
| Total Liabilities | | 1,230 | | 0 | | 1,230 | | 1,557 |
| FUND BALANCE | | | | | | | | |
| Reserved | | 0 | | 1,230 | | 1,230 | | 1,230 |
| Unreserved | | 196,531 | | 0 | | 196,531 | | 160,342 |
| Total Fund Balance | | 196,531 | | 1,230 | | 197,761 | | 161,572 |
| TOTAL LIABILITIES AND | ď | 107.761 | ¢ | 1 220 | ¢ | 100 001 | ¢ | 162 120 |
| FUND BALANCE | \$ | 197,761 | \$ | 1,230 | Ф | 198,991 | \$ | 163,129 |

<u>COMPONENT UNITS</u> <u>COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES</u>

YEAR ENDED MARCH 31, 2008 WITH COMPARATIVE TOTALS FOR YEAR ENDED MARCH 31, 2007

| | DEVE | WNTOWN ELOPMENT FHORITY | Ι | DOWNTOWN DEVELOPMENT AUTHORITY DEBT RETIREMENT | ТОТ | ATG | 4 |
|--|------|-------------------------------|----|--|---------------|-----|----------|
| | | FUND | | FUND | 2008 | AL | 2007 |
| REVENUES | - | TOND | | TOND | 2008 | | 2007 |
| Taxes | \$ | 68,424 | \$ | 0 | \$ 68,424 | \$ | 59,603 |
| Interest | | 1,540 | | 0 | 1,540 | | 692 |
| Total Revenues | | 69,964 | | 0 | 69,964 | | 60,295 |
| <u>EXPENDITURES</u> | | | | | | | |
| Debt Service | | | | | | | |
| Principal | | 0 | | 20,000 | 20,000 | | 20,000 |
| Interest | | 0 | | 13,775 | 13,775 | | 14,850 |
| Total Expenditures | | 0 | | 33,775 | 33,775 | | 34,850 |
| Excess (Deficiency) of Revenues | | | | | | | |
| Over Expenditures | | 69,964 | | (33,775) | 36,189 | | 25,445 |
| OTHER FINANCING SOURCES (USES) | _ | | | | | | |
| Transfers In | | 0 | | 33,775 | 33,775 | | 34,850 |
| Transfers Out | | (33,775) | | 0 | (33,775) | | (34,850) |
| Total Other Financing | | | | | | | |
| Sources (Uses) | | (33,775) | | 33,775 | 0 | | 0 |
| Excess (Deficiency) of Revenues and Other Sources Over Expenditures | | | | | | | |
| and Other (Uses) | | 36,189 | | 0 | 36,189 | | 25,445 |
| FUND BALANCE - Beginning of Year | | 160,342 | | 1,230 | 161,572 | | 136,127 |
| FUND BALANCE - End of Year | \$ | 196,531 | \$ | 1,230 | \$ 197,761 | \$ | 161,572 |

DOWNTOWN DEVELOPMENT AUTHORITY FUND COMPARATIVE BALANCE SHEET

| | 2008 | 2007 |
|------------------------------------|---------------|---------------|
| ASSETS | | |
| Cash | \$ 114,715 | \$ 131,399 |
| Taxes Receivable | 11,711 | 16,277 |
| Due from Other Governments | 71,335 | 14,223 |
| TOTAL ASSETS | \$ 197,761 | \$ 161,899 |
| LIABILITIES AND FUND BALANCE | | |
| LIABILITIES | | |
| Due to Other Funds | \$ 1,230 | \$ 1,230 |
| Due to Other Governments | 0 | 327 |
| Total Liabilities | 1,230 | 1,557 |
| FUND BALANCE | | |
| Unreserved | 196,531 | 160,342 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ 197,761 | \$ 161,899 |

DOWNTOWN DEVELOPMENT AUTHORITY FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

| | 2008 | | | 2007 | | |
|---|------|----------|----|----------|--|--|
| REVENUES | | | | | | |
| Taxes | \$ | 68,424 | \$ | 59,603 | | |
| Interest | | 1,540 | | 692 | | |
| Total Revenues | | 69,964 | | 60,295 | | |
| <u>EXPENDITURES</u> | | | | | | |
| Economic Development | | | | | | |
| Improvements/Repairs and Maintenance | | 0 | | 0 | | |
| Excess (Deficiency) of Revenues Over Expenditures | | 69,964 | | 60,295 | | |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Transfers (Out) | | (33,775) | | (34,850) | | |
| Net Change in Fund Balance | | 36,189 | | 25,445 | | |
| <u>FUND BALANCE</u> - Beginning of Year | | 160,342 | | 134,897 | | |
| <u>FUND BALANCE</u> - End of Year | \$ | 196,531 | \$ | 160,342 | | |

$\frac{\text{DOWNTOWN DEVELOPMENT AUTHORITY 2000 DEBT RETIREMENT FUND}}{\text{COMPARATIVE BALANCE SHEET}}$

| | | 800 | 2007 | | |
|------------------------------------|----|-------|------|-------|--|
| ASSETS | | | | | |
| Due from Other Funds | \$ | 1,230 | \$ | 1,230 | |
| LIABILITIES AND FUND BALANCE | | | | | |
| LIABILITIES | \$ | 0 | \$ | 0 | |
| FUND BALANCE | | | | | |
| Reserved for Debt Service | | 1,230 | | 1,230 | |
| TOTAL LIABILITIES AND FUND BALANCE | \$ | 1,230 | \$ | 1,230 | |

DOWNTOWN DEVELOPMENT AUTHORITY 2000 DEBT RETIREMENT FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

| | 2008 | 2007 | | |
|---|-------------|------|----------|--|
| REVENUES | \$ 0 | \$ | 0 | |
| EXPENDITURES Debt Retirement | | | | |
| Principal | 20,000 | | 20,000 | |
| Interest on Bonded Debt | 13,775 | | 14,850 | |
| Total Expenditures | 33,775 | | 34,850 | |
| Excess (Deficiency) of Revenues Over Expenditures | (33,775) | | (34,850) | |
| OTHER FINANCING SOURCES (USES) Transfers In | 33,775 | | 34,850 | |
| Net Change in Fund Balance | 0 | | 0 | |
| FUND BALANCE - Beginning of Year | 1,230 | | 1,230 | |
| FUND BALANCE - End of Year | \$ 1,230 | \$ | 1,230 | |

$\frac{\text{DOWNTOWN DEVELOPMENT SERIES 2000 BONDS PAYABLE}}{\text{MARCH 31, 2008}}$

| DATE OF ISSUE | May 1, 2000 | | |
|--|-------------|------------------------|---------------|
| AMOUNT OF ISSUE | | | \$ 350,000 |
| AMOUNT REDEEMED Prior Years Current Year | 9 | \$ 95,000 20,000 | 115,000 |
| BALANCE OUTSTANDING - March 31, 2008 | | | \$ 235,000 |

| | INTEREST | REQUIREMENTS | | | | | |
|------------------|----------|--------------|---------|----------|--------|-------|---------|
| DUE DATES | RATES | PRINCIPAL | | INTEREST | | TOTAL | |
| | | | | | | | |
| May 1, 2008 | 5.45 % | \$ | 25,000 | \$ | 6,618 | \$ | 31,618 |
| November 1, 2008 | | | | | 5,936 | | 5,936 |
| May 1, 2009 | 5.50 % | | 25,000 | | 5,936 | | 30,936 |
| November 1, 2009 | | | | | 5,249 | | 5,249 |
| May 1, 2010 | 5.55 % | | 25,000 | | 5,249 | | 30,249 |
| November 1, 2010 | | | | | 4,555 | | 4,555 |
| May 1, 2011 | 5.60 % | | 30,000 | | 4,555 | | 34,555 |
| November 1, 2011 | | | | | 3,715 | | 3,715 |
| May 1, 2012 | 5.65 % | | 30,000 | | 3,715 | | 33,715 |
| November 1, 2012 | | | | | 2,868 | | 2,868 |
| May 1, 2013 | 5.70 % | | 30,000 | | 2,868 | | 32,868 |
| November 1, 2013 | | | | | 2,013 | | 2,013 |
| May 1, 2014 | 5.75 % | | 35,000 | | 2,013 | | 37,013 |
| November 1, 2014 | | | | | 1,006 | | 1,006 |
| May 1, 2015 | 5.75 % | | 35,000 | | 1,006 | | 36,006 |
| | | | | | | | |
| | | \$ | 235,000 | \$ | 57,302 | \$ | 292,302 |

Baird, Cotter and Bishop, P.C. CERTIFIED PUBLIC ACCOUNTANTS

134 WEST HARRIS STREET CADILLAC, MICHIGAN 49601 PHONE: 231-775-9789 FAX: 231-775-9749 www.bcbcpa.com

July 2, 2008

To the City Council City of Lake City Lake City, Michigan

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Lake City, Michigan, as of and for the year ended March 31, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered the City of Lake City's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the a governmental unit's internal control. Accordingly, we do not express an opinion on the effectiveness of the governmental unit's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We identified the following deficiencies in internal control that we consider to be significant deficiencies.

1) Lack of Segregation of Duties

The relatively small number of people involved in the accounting functions of the City and the design of the accounting system as developed by the state make it difficult to adequately segregate duties. Segregation of accounting duties is a fundamental method of strengthening internal control. However, in deciding what internal control procedures should be implemented, the Council must consider the costs of implementing them and weigh those costs against the benefits to be derived from their implementation.

2) Utility Receivable Reconciliations

Balances from the utilities billing software are not being reconciled to the related accounts receivable control account balances in the Water and Sewer Funds. The account balances in these funds general ledgers should be reconciled to the aged accounts receivable report generated by the billing software on a monthly basis to ensure that all billing and collection transactions are being recorded properly. Care must be taken that the same cutoff date is used for depositing and recording receipts in the general ledgers as is used for posting transactions to the billing program.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control. We believe that the deficiencies described above are material weaknesses.

This communication is intended solely for the information and use of the Council and others within the organization. This restriction is not intended to limit the distribution of the report, which is a matter of public record.

BAIRD, COTTER AND BISHOP, P.C.

Bairol, Cotter & Bishop, P.C.

Baird, Cotter and Bishop, P.C. CERTIFIED PUBLIC ACCOUNTANTS

134 WEST HARRIS STREET CADILLAC, MICHIGAN 49601 PHONE: 231-775-9789 FAX: 231-775-9749 www.bcbcpa.com

July 2, 2008

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

To the City Council City of Lake City Lake City, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Lake City for the year ended March 31, 2008, and has issued our report thereon dated July 2, 2008. Professional standards require that we provide you with the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and OMB Circular A-133

As stated in our engagement letter dated May 18, 2008, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered the City of Lake City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether the City of Lake City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also in accordance with OMB Circular A-133, we examined, on a test basis, evidence about the City of Lake City's compliance with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement" applicable to each of its major federal

programs for the purpose of expressing an opinion on the City of Lake City's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the City of Lake City's compliance with those requirements.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the City of Lake City are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2007-08. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. We proposed several adjusting journal entries which were reviewed and accepted by management. No material misstatements were noted.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 2, 2008.

Other Audit Findings or Issues

During the course of our audit of the basic financial statements of the City of Lake City for the year ended March 31, 2008, we noted no additional items which we feel deserve comment.

Condition of Accounting Records and Accounting Controls

We would like to thank the accounting personnel for their efforts in accumulating the information needed for our audit. We encourage you to review your internal and accounting controls on an annual basis to ensure they are adequate and operating as intended.

This communication is intended solely for the information and use of the City Council and others within the organization. This restriction is not intended to limit the distribution of the report, which is a matter of public record.

BAIRD, COTTER AND BISHOP, P.C.

Baird, Cotte & Bishop, P.C